**Programs, Courses, and Curriculum (PCC) Committee**

Members: Paul Jaeger, Vedat Diker, Carlea (for Niklas Elmqvist), Kathy Weaver, Joanne Briscoe, Lindsay Sarin, Jeff Waters, Ann Weeks, Chair

Staff: Tricia Donovan

**Minutes**

**May 2016**

General Business

* Approval of April Minutes
  + **ACTION**: Approved
* The committee reviewed the PCC Activities for 2015-2016 document

Action Requested ­– Approval of New Courses

* Undergraduate courses
  + Introduction to Data Visualization
    - Vedat gave an overview of the course. This is one of the core courses in the data science specialization. It would be offered for the first time most likely Fall 2017.
    - **ACTION**: Approved as INST360 (not pilot)
  + Technologies Infrastructure and Architecture
    - Vedat gave an overview of this course, which is a core course for the undergraduate program. The earliest this would be offered is Fall 2017.
    - **ACTION**: Approved as INST413 (not pilot)
  + Special Topics
    - Vedat gave an overview of this general special topics course. Vedat stated that this will actually cover three courses: one that is more introductory, one that is for students in their sophomore/junior year, and one course that is advanced.
    - Ann asked whether or not INST201 needs to be a prerequisite for all courses. The committee agreed that it should be a prerequisite.
    - **ACTION**: Approved as INST208, INST308, INST408 (not pilot)
  + Independent Study
    - Vedat gave an overview of this general independent study course.
    - **ACTION**: Approved as INST309 (not pilot)
* Special Topics
  + Introduction to Genealogy
    - Lindsay gave an overview of this one-credit, in-person special topics course slated for Summer II 2016.
    - **ACTION**: Approved as LBSC708T

Action Requested – Conversion to Permanent Number

* Inclusive Technology Design
  + Ann gave an overview of this special topics course that should be converted to a permanent number. It will be taught each spring.
  + Paul talked about the ability of this course that might be converted to an undergraduate course for a minor.
  + The committee discussed the option of creating an undergraduate version that could be cross-listed, though no decision was made to do so.
  + **ACTION**: Approved as INST634 (not pilot)

Discussion

* Student Service Office Program Transfer Process
  + Jeff gave an overview of the process/procedure for transferring students between programs. All program committees have reviewed and approved the policy/procedure; the MIM program had minor changes, which were incorporated.
  + **ACTION**: Approved. It will be incorporated into the student handbook for the 2016-2017 academic term.