

## MIM Program Committee Report

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The MIM program committee met on October 3, 2016 to:

1. Review and vote on the Advanced Special Student Policy at the iSchool
2. Review and vote on the MIM Outcome Assessment document
3. Discuss the effectiveness of the Community and Analytics Policy (CAP) and Archives and Digital Curation (ADC) specializations in the MIM program
4. Discuss the changes proposed to the MIM Curriculum
5. Discuss a MIM advisory Board idea
6. Discuss MIM program 2016-2017 goals

### **1. Review the Advanced Special Student Policy at the iSchool**

*Advanced Special Student Status background:*

The Graduate School allows students to enroll in courses that will not be counted toward a degree program at University of Maryland. These students are called Advanced Special Students, and must be admitted by the Graduate School in order to pursue coursework.

*Advanced Special Student Policy in the UMD iSchool:*

Any Advanced Special Students who are interested in taking a course in the iSchool must submit a webform < <http://ischool.umd.edu/content/advanced-special-student-course-registration-form>>. Once completed, the webform is sent to Student Services, who forwards the information to the instructor of the requested course. The instructor has full permission to accept or reject the requests to enroll in their course of any non-iSchool students, including Advanced Special Students. If the instructor grants permission for the student to register for the course, The Office of Student Services issues an electronic stamp to the student, granting them temporary registration access to that specific section of the course.

Registration priority is given to iSchool students. If an Advanced Special Student registers for a course that eventually reaches capacity, and if iSchool students are on the waitlist for that course, the instructor has the ability to request that the Advanced Special Student be removed from the course in order to allow the iSchool student to register.

*Current policy:* The Office of Student Services issues the electronic stamps no earlier than two weeks prior to the beginning of the academic term. For example, Advanced Special Students would not be granted registration access to fall courses until mid-August.

*New Approved Policy:* The Office of Student Services issues the electronic stamps no earlier than one month prior to the beginning of the academic term. For example, Advanced Special Students would not be granted registration access to fall courses until mid-August.

## **2. Review and vote on the MIM Learning Outcome Assessment documents**

The MIM committee reviewed and approved proposed MIM program Learning Outcome Assessment Procedure and Plan.

In the **Learning Outcome Assessment Procedure**, the MIM program uses two key components:

1. Conceptual, foundational, and theoretic component during the first 18 credits (based on two of the four MIM core courses):
  - a. INFM 600 - Information Environments – has to be taken during the first semester in the program
  - b. INFM 605 – Users and Use Context – has to be completed within the first 18 credits in the program

*Note: INFM 603 and INFM 612 have not been used for the Outcome Assessment purposes since a significant number of students are able to waive these based on their previous professional and educational experience.*

2. Practice, professional development, and application component during the MIM practicum courses that the students complete in their last academic year in the program (2-semester long MIM capstone experience project, which includes the following courses, INFM 736 and INFM 737).

### **MIM Learning Outcomes Assessment Plan:**

1. The first stage (MIM assessment in INFM 600 and INFM 605 core courses) implementation will begin in fall 2016.
  - a. Its first complete comprehensible data would be collected and analyzed at the end of the spring 2017 semester (enrolled fall 2016 students are required to complete the INFM 600 core courses in their first academic semester in the program and INFM 605 within the first 18 credits in the program; a majority of students will complete INFM 600 and INFM 605 by the end of the spring 2018 semester).
2. The second stage (MIM assessment in the capstone project courses) will be implemented in May 2018; the data will be collected and analyzed by the end of June 2018.

### **3. Discuss the effectiveness of the Community and Analytics Policy (CAP) and Archives and Digital Curation (ADC) specializations in the MIM program.**

Currently, the MIM program has no students pursuing CAP and ADC specializations (and the program graduated only two ADC students and none CAP students in the past 3 years). The MIM committee discussed whether it is efficient for the program to have these two in the list of its specializations.

The MIM Committee decided to remove the Community Analytics and Policy specialization from the list of its available specializations.

The MIM Committee decided to further work on editing and developing the Archives and Digital Curation specialization.

#### **4. Discuss the changes proposed to the MIM Curriculum**

The MIM committee reviewed and discussed the proposed changes to the MIM Curriculum. Further discussions needed.

#### **5. Discuss a MIM Advisory Board idea**

The MIM Committee reviewed and discussed the idea of having an Advisory Board committee.

##### *Proposed Advisory Board Plan:*

The advisory board would consist of 10 people (1 current student, 1 alum, 2 technology development/design experts, 2 strategic management experts, 2 user experience experts, 2 data analytics experts).

The advisory board would meet twice per academic semester (fall, spring).

The advisory board would discuss current trends in the information management industry vs. MIM program structure and offerings (skills and qualifications students are getting in the MIM program vs what is requested by the industry employers).

The MIM program will be further working on implementing the plan.

#### **7. MIM program 2016-2017 goals**

- Introduce a new Information Assurance specialization into the program
- Redesign MIM curriculum
- Introduce program's Advisory Board
- Increase domestic population in the program