Minutes: HCIM Committee Meeting

HBK 4113, 2:00pm—3:30pm, September 6, 2016

Present Voting Members: N. Elmqvist (1/1), C. Holl-Jensen (1/1), L. Findlater (1/1), M. Brescia (1/1), B. Kules (1/1), G. Vanderheiden (1/1), J. Waters (1/1)
Present Non-voting members: Rachael Marr (1/1); Carol Boston (1/1), L. Sarin (0/1),
Absent: B. Butler (0/1)

1. Dean's charge/program "showcase" areas—Working to identify "showcase" areas—where the program excels, student and faculty 'superstars', etc—and identify ways to develop these further.
   a. Current focal areas/strengths of the program: accessibility/inclusive design; data science/visualization; usable security
   b. If HCIM is becoming more career focused, we need to gauge what industry looks for and fill that need. We should be asking: Where are our students going to end up? What are students interested in? Where is program excelling? Where do we want to sustain the program?   What skills are companies looking for? What is our current student base looking for? Who do we want to attract?
   c. What kinds of projects do we want to support to grow the program?
      i. INST 728D is a step in the right direction for a more practical masters focus, but existing courses existing courses could be more oriented toward small design projects and committee should continue to evaluate course sequencing
   d. To better understand our needs, we need better data collection, including surveys of: students, internship employers, internship & networking fair attendees, capstone students & partners
   e. **Action Items:** Carlea will collect data from the summer internships
   f. **Action Item:** Niklas and Carlea will talk about mentorship for new adjunct faculty
2. HCIM Strategic Plan—Niklas Elmqvist
   a. One goal is to grow iSchool faculty, but for HCIM's purposes, these may not necessarily need to be tenure-track faculty, as professional-track may be more appropriate
   b. Admissions:
      i. 17 students enrolled in 2015, and 20 in 2016 (17 new + 3 transfers)
      ii. The target is to have 50 to 80 students total, or at least 25 students each year
   c. Placement statistics would be useful.
   d. Collaborative student work space: Computer lab on the 2nd floor now includes student collaborative workspace, but the space leaves much room for improvement. There may be some support for further improvements to this space.
      i. **Action Item:** Rachael and Michael to work with students to make recommendations on redecorating the HCIM collaborative workspace.
3. Update on registration policy for Advanced Special Students - Carlea Holl-Jensen
   a. Advanced Special Students may request to register for courses at any point after registration opens, but may not be enrolled until two weeks before the semester starts, to give priority registration to iSchool students.
4. Formalizing INST 631 corequisite - Carlea Holl-Jensen

a. Last fall the committee voted that INST 630 should be a corequisite, not a prerequisite of INST 631, but paperwork was not submitted to PCC. This has been practice for the past year but needs to be formalized.
        i. FOR: 6 votes
        ii. AGAINST: 0 votes
        iii. **Resolution passes**
5. Updating Graduate Learning Outcomes - Carlea Holl-Jensen
        i. Last data collection for GLOs was in 2012-2013.
        ii. Updating outcomes matters not just for accreditation, but also to provide valuable data about whether HCIM is meeting its own goals.
        iii. Courses to measure, points of measurement, assessment schedule, and collection practices all need to be revised.
        iv. Goal is to collect data from current students to include in 2017 report.
        v. **Action Item:** Bill and Niklas to work on revising outcomes
6. Course creation + crosslisting - Carlea Holl-Jensen
    a. HCI research methods course--the current research methods course does not seem to be an authentic representation of the kind of research students will actually be doing in their future careers, but students do need a strong grounding in research methodology; perhaps the course would be better served by a focus on more practical research/usability testing and accessibility, or designing a study, or proposal-writing;
    b. Possible courses to crosslist—to be discussed in future
    c. To be discussed at greater length in next committee meeting
7. Capstone partner recruiting—Bill Kules
    a. To be discussed in next committee meeting
8. Students leaving early this semester—Niklas Elmqvist
    a. Dean has sent an email to the iSchool that requires students stay through the last week of classes.
    b. Faculty should enforce this rule and not feel pressured to accommodate students.
9. Program budget plan - Carlea Holl-Jensen
    a. $5,000 program budget, including proposed support for student initiatives, HCIL BBLs, and proposed student awards
    b. To be discussed at greater length in next committee meeting
10. Program social media plan - Carlea Holl-Jensen, Rachael Marr