Agenda for iSchool Assembly

 Friday, September 3, 2021 - 9:30 am ET

Location: Online (Zoom)

**Preliminaries**

● Call to order

● Review and approval of minutes from May [link]

○ Motion: Gregg

○ Approved unanimously

● Review and approval of this agenda

○ Motion: Katy Lawley

○ Second: Gregg

○ Approved unanimously

**Assembly Items**

*1. Dean’s Update [Keith]* (see slides for further detail)

* We have new staff and faculty who joined us – (Jason Aston, Emilia Joanna Azar, Corie Cristina Brown, Dennis Frezzo, Matt Krishnan, and Hayleigh Moore) and who left us :( Beth Domingo, Liv Johnson and Daisy Mason is transitioning so she may spend more time with her family).
* We will be hiring new faculty for tenure track (open rank), four lecturers (archives, data science education, data/image visualization, HCI), and a faculty specialist. Next year we will be hiring for data visualization and accessibility.
* We have exciting new academic programs: B.S. in Social Data Science and two 2 new minors (Technology Innovation Leadership and Information Risk Management, Ethics & Privacy) and we are waiting for approval for more programs (B.A. in Tech & Info Design).
* There will be facility projects this academic year to improve our spaces such as new microphones and fresh paint in Hornbake common areas and other areas.
* There is also an opportunity for special project initiatives which is open for staff and faculty. This will be great if you have an idea that you need funding for, you can have it reviewed by the college advisory committee.
* We are a campus leader in applied data science, human centered co-design and in working with other colleges towards the university’s greater good.
* We are going to continue our growth in college income for the next academic year
	+ Development: We will need to work with companies and foundations who share our interests; engage our faculty and staff in efforts by developing and executing fundraising campaigns such as enhancing MLIS diversity efforts, engaging with community, and supporting our rising faculty stars.
	+ Research enterprise: We are planning to help our rising faculty with strategic planning activities such as faculty consult and broad faculty ideation session.
	+ Entrepreneurial income: Our income comes from state (base funds) which are dependable and limited control. To sustainably grow the college, we need dependable sources of funds that are also growing, such as adding 300-400 students in entrepreneurial funds.
* One way we can grow is with program marketing in branding and market segment analysis.
* Reach out to the tiger team! It would be great if you can become more involved with our development efforts, such as our first homecoming with the football team.

*II. Presentation on Student Conduct / Instructor Support [Jeff & Vanessa Taft from Student Conduct Office]*

* Website: [https://studentconduct.umd.edu](https://studentconduct.umd.edu/)
* Email: studentconduct@umd.edu
* Remember that it’s been a difficult year for students, so there may be incidents where students may be acting out. Reach out to us if you have a concern and you need the best way to handle it without formal disciplinary action.
* We are also available to help set expectations for the academic year and to collaborate with other departments to help any student who may be showing escalating behaviors

*III. Budget Update [Melekte] (*see slides for further detail)

* This is a high-level overview for our fiscal year 21 core budget and more details will be given during budget town halls on Thursday, September 16th at 10am and Friday, September 24th at 1 pm.
* Our goals will be becoming one of the best iSchools in the nation, staying solvent/re-growing fund balance, and positioning the college to be able to withstand pressure from campus and the state around financial issues.
* The FY21 Overview: our total funding was 4.5% under target, personnel expenses were 1.5% over budget, non-personnel expenses was 46.5% over budget.
* For the three-year comparison and the four-year budget projections for FY22-FY25, please see slides.

*IV. iSchool at Homecoming [Sarah Grun]*

* Homecoming will be held on Saturday, October 30th from 10am-12pm.
* We’re hosting a pre-homecoming reception in the iSchool commons and the Hornbake plaza (weather permitting)
* We need will need faculty, staff, and student volunteers and this will be a ticketed event.

*V. ARTS (Anti-Racist Teaching Seminar) summer/fall plans [Bill K]*

* The second round of ARTS workshops was with 19 faculty (2 from CS) and 6 students.
* The focus was on revising courses (13 courses from across curriculum undergraduate and graduate) and increased student engagement and we had a student engagement panel.
* We will continue to meet monthly instead of weekly and we would like to put together a one hour presentation for the us sometime this fall.
* We are also working on evaluations in the form of pre and post surveys for the courses and instructor interviews.

*VI. WAYWO Update [Caro]*

* The co-chairs are Caro and Katrina.
* There are brown bag lightning lunches in two informal styles: (1) lunch bunch / ask me anything to spotlight two faculty/staff and (2) 2-5 slides presentation and then 5-10 minutes chat to ask any questions about the slides. Seems like fun!

**Announcements**

* Jonathan: A reminder for the ACM ASSETS conference, October 18-22, 2021
* Melekte: A reminder when hiring student staff, it takes about a week for their paperwork and I9 to be processed before they can officially start.
* Bill Kules: Thanks to everyone who reached out!
* Susan Winter: Beth B will be helping with proposals and there will be a survey sent out soon.
* Dan: The 90th anniversary of the University of North Carolina is coming up and there will be a half-day symposium.
* Galina: A reminder to share our two new InfoSci minors with your students.
* Tammy: Was featured as a keynote speaker for the International Community Education Research Conference and will be giving the same talk for HCL on Thursday, 9/9.
* Joel: Will be speaking on a panel the role of tools in accelerating scientific discovery in two weeks.

**Adjournment**

**In attendance:**

|  |  |
| --- | --- |
| **Last Name** | **First Name** |
| Adle | Morgan |
| Ai | Wei |
| Allen | Naielia |
| Antoun | Chris |
| Aragon | Claudia |
| Armstrong | Jackie |
| Azar | Emilia |
| Baron | Jason |
| Bezbabna | Tetyana |
| Boston | Carol |
| Botlero | Lucinda |
| Boyd-Graber | Jordan |
| Brown | Corie |
| Butler | Brian |
| Campbell | Susan |
| Chan | Joel |
| Choe | Eun Kyoung |
| Clegg | Tammy |
| Cole | Joan |
| Dacquisto | Emily |
| Dibert | Noah |
| Diker | Vedat |
| Duffy | Pam |
| Faccio | Fabian |
| Fellows | Andy |
| Fenlon | Katrina |
| Fotouhi | Babak |
| Frias-Martinez | Vanessa |
| Gilbert | Sarah |
| Gorham | Ursula |
| Greenberg | Steve |
| Greene | Dan |
| Grun | Sarah |
| Henderson | Kibbi |
| Hill | Renee |
| Hinckle | Mia |
| Hung | Eric |
| Izsak | Kate |
| Jelveh | Zubin |
| Jordan | J. Bern |
| Kacorri | Hernisa |
| Kraus | Kari |
| Kules | Bill |
| Lawley | Katy |
| Lazar | Amanda |
| Lazar | Jonathan |
| Leitch | Alex |
| Lin | Yen |
| Loshin | David |
| Lutters | Wayne |
| Marsh | Diana |
| Marzullo | Keith |
| Mohamed | Abdirisak |
| Momeni | Naghmeh |
| Ndumu | Ana |
| O’Grady | Ryan |
| Oard | Doug |
| Oliveros | Allan |
| Padron | Ron |
| Paletz | Susannah |
| Piety | Phil |
| Reitz | Galina Madjaroff |
| Robinson | Rochelle |
| Roderer | Nancy |
| Sauter | Mols |
| Scarson | Jillian |
| Sherren | Joseph |
| Shilton | Katie |
| Skakun | Sergii |
| St. Jean | Beth |
| Subramaniam | Mega |
| Taylor | Craig |
| Truneh | Melekte |
| Vanderheiden | Gregg |
| Vitak | Jessica |
| Wang | Ping |
| Waters | Jeff |
| Weaver | Kathy |
| Weintrop | David |
| Williams-Pierce | Caro |
| Winter | Susan |
| Stark | Chris |
| Frezzo | Dennis |
| Goodwin | G |
| Moore | Hayleigh |
| Aston | Jason |
| Sturge | Jennifer |
| Francis | Mary Ann |
| Krishnan | Matt |
| Matvey | Maura |
| Beard | Nate |
|   | Rima |
| Brookins | Sareil |
| Singh | Sejal |