**Agenda for iSchool Assembly Friday, March 4, 2022 - 9:30am ET Location: ESJ 2204 and Zoom**

# Preliminaries

* Call to order
* Review and approval of minutes from February [[link](http://internal.ischool.umd.edu/wp-content/uploads/2022/02/iSchool-Assembly-Minutes-February-2022.docx)]
* Review and approval of this agenda

# Assembly Items

1. *Dean’s update (Brian B)*
   * It has been six years since the University of Maryland was awarded with the merit pay and it will be awarded twice this year. The first part will appear in today’s paycheck and the second part will be distributed in July.
   * There were no merit reviews last year due to the pandemic so this year the merit review committees will be doing reviews for both 2020 and 2021.
   * There will be an external review this fall, sometime in late October or early November. Sarah is coordinating the internal team and the external team will be set up soon.
   * We have launched the pilot for a more flexible telework policy with permission from the provost. The pilot will be initially run for three months. As part of the pilot, the Center for Leadership & Organizational Change will be conducting an evaluation. Please complete the short 4-question survey that will help to gather data for the provost: <https://www.surveymonkey.com/r/LTZJL7Q>
   * This is a busy time of the year, so please make sure you are reaching out to others if you need help or if you can offer help to others please do so as well.
2. *Events Support Website (Joan Cole/LaVida Beveney)*
   * New Site: <https://internal.ischool.umd.edu/events/>
   * A short overview on the new events support website that includes pictures and guide on how to use. You can schedule rooms based on availability or you can reach out to ischooladmin@umd.edu to reserve rooms and to set up catering. You can also still book conference rooms in google calendar if you prefer that as well.
   * If you choose to order catering, please remember to fill out the business meal plan form and include the list of attendees.
3. *Facilities Update (Dave Baugh)*
   * The windows in Hornbake will be washed during spring break from Wednesday through Friday. We’re very happy that they windows will finally be washed!
   * We are putting together a proposal plan for the Commons space that will be going forward to the deans. We will be maintaining the commons as a student-centered work environment for more faculty and student interactions.
   * There will be incremental improvements to the second and fourth floor of the Hornbake and Patuxent. More vinyl mural installations on the walls will be added to other spaces.
4. *iSchool Awards update (Donal & Ron)*
   * Please submit nominations for any students
   * There is a one-pager with descriptions for undergraduate and graduate student paper and project awards.
   * The link to the descriptions for the awards: <https://docs.google.com/document/d/1TRCOU-ful67bmia2B7S2VpAHAaaPU__PzfnAeUK8EWo/edit>
5. *iSchool Giving Day (Nancy Murray)*

* A reminder that this year Giving Day is on March 9th.
* There will be challenge grants that you can participate in without making a gift. One is a social media engagement challenge where you can engage (like, share, and comment). We have a goal of 300 social engagements and once that goal is met, we will get a gift of $3000.
* For those who are considering making a gift, the minimum amount is $10 and your gift will have the potential to be matched. If any faculty and staff are considering making a gift, please do so between 11am – 1pm so we may have additional matches.
  + The link to the iSchool video (produced by Craig): <https://www.youtube.com/watch?v=PcIwOTmLDeU>

1. *Nominating committee*
   * Katy Lawley, Galina, Ron, Kathy were currently on committee and Katy has decided to stay on the committee.
   * Thank you also to Katie Shilton, Renee, and Fabian, who have volunteered to serve on this year’s committee with Katy Lawley.

**Announcements:**

* Bill Kules: iConsultancy will be running about 115 projects across 19 course sections for almost 600 students. The senate overwhelmingly approved revisions to the general education requirements for anti-racist learning outcomes to make our curriculum and teaching practices across the university more equitable. The School of public policy is going to adopt the arts model for their own curricular work.
* Jeff Waters: (1) A reminder let Jeff or Ron know about any students in crisis. We are about halfway through the semester so students may begin to show signs of stress. (2) There will be an email announcement about Admitted Student Day soon.
* Sarah Grun: A reminder that April 30th is Maryland Day. Please sign up to volunteer, on the day-of, we will be in the hornbake plaza and you’ll get free lunch! The book drive is ongoing, please drop off any books at the commons or let us know and we’ll go pick up books from your office. A reminder that May 20th is commencement, so please arrive by 7-7:30am at the Xfinity Center. If you need to rent regalia, you can fill out the form here: <https://docs.google.com/forms/d/e/1FAIpQLSe_C-65EKH63-c3ecl4DXD0kleEKsDouUn2uunv69k_K8grKA/viewform>
* Katy Lawley: Please sign up to help InfoSci students with their mock interviews. There are 62 students who still need an interviewer.
* Katie Shilton: The official event launch of Social Data science major is on March 30th at 3pm on Zoom. An email with more information will go out shortly.

# Adjourn

In attendance:

|  |  |
| --- | --- |
| **Name (First)** | **Name (Last)** |
| Alex | Leitch |
| Amanda | Lazar |
| Babak | Fotouhi |
| Beth | St. Jean |
| Bill | Kules |
| Brian | Butler |
| Camille | Rogers |
| Caro | Williams-Pierce |
| Carol | Boston |
| Charlene | Ploetz |
| Chris | Antoun |
| Claudia | Aragon |
| Cody | Buntain |
| Craig | Taylor |
| Dan | Greene |
| David | Baugh |
| Dennis | Frezzo |
| Donal | Heidenblad |
| Doug | Oard |
| Dustin | Smith |
| Emily | Dacquisto |
| Eun Kyoung | Choe |
| Fabian | Faccio |
| Galina | Madjaroff Reitz |
| Ge | Gao |
| Gregg | Vanderheiden |
| Hayleigh | Moore |
| J. Bern | Jordan |
| Jackie | Armstrong |
| Jason | Aston |
| Jason | Baron |
| Jeff | Waters |
| Jessica | Vitak |
| Joan | Cole |
| Joel | Chan |
| Jonathan | Lazar |
| Kate | Izsak |
| Katie | Shilton |
| Katy | Lawley |
| Kibbi | Henderson |
| LaVida | Beveny |
| Liz | Zogby |
| Lucinda | Botlero |
| Luis | Cortes |
| Matt | Krishnan |
| Maura | Matvey |
| Mega | Subramaniam |
| Melekte | Truneh |
| Mia | Hinckle |
| Mols | Sauter |
| Naielia | Allen |
| Nancy | Murray |
| Neha | Wadhwani |
| Neil | Dhingra |
| Niklas | Elmqvist |
| Noah | Dibert |
| Pamela | Duffy |
| Patricia | Doerfler |
| Phil | Piety |
| Ping | Wang |
| Polly | O'Rourke |
| Renee | Hill |
| Richard | Marciano |
| Rochelle | Robinson |
| Ron | Padron |
| Ryan | O'Grady |
| Sarah | Grun |
| Sareil | Brookins |
| Sergii | Skakun |
| Susan | Winter |
| Susannah | Paletz |
| Tamara | Clegg |
| Tetyana | Bezbabna |
| Ursula | Gorham-Oscilowski |
| Vanessa | Frias-Martinez |
| Vedat | Diker |
| Victoria | Van Hyning |
| Wayne | Lutters |
| Wei | Ai |
| Yen | Lin |
| Zubin | Jelveh |
| Max | Balagtes |
| Sejal | Singh |
| Bryan | Hwang |
| Madeline | Georgevich |