

Doctoral Committee Meeting
Notes
Friday, December 10, 2021
Zoom

Present: Emily Dacquisto, Niklas Elmqvist, Ekta Shokeen, Susannah Paletz, Eun Kyoung Choe, Jeff Waters, Joel Chan, Katrina Fenlon, Kate Izsak

1. Sub-committee updates
 - Admissions + office space
 - i. Data shared with faculty
 1. New this year: Second meeting with Doc Committee to vote on TAships and Dean's Fellowship recipients
 - ii. Current application numbers
 - iii. Suggestion to alert the Doctoral Committee seminar instructor about the projected cohort size (30) so that they can prep ahead
 1. Depending on the size, Eun Kyoung will make a case to have two separate sections for the seminar
 - iv. Office hours next week (primarily for junior faculty and new hires)
 - Professional development
 - i. Jeff & Tetyana working on hiring a PhD Student Ambassador
 1. How will a candidate be selected?
 - a. Eun Kyoung defer to the subcommittee to select the ambassador
 2. Who will oversee the ambassador?
 - a. Position is intended to be student-driven
 - b. Typically ambassadors are assigned to specific projects and then whoever is overseeing the project makes sure the ambassador is doing the agreed upon work
 - ii. Added additional resources to the ELMS site
 - 800-level courses
 - i. Request in to ischoolfacquery earlier this week
 - ii. Need applications to come in around end of Spring/early Summer for a Fall 2022 target
 1. Late March deadline
 2. Will send out several rounds of reminders starting in January
 - iii. Finalized draft of [the guide](#) to send out with the form for what the process looks like
 1. Subcommittee + Kate should review before we send out

- iv. Feedback: Something for both faculty advisors and students would be great
- v. Inspiration:
<https://docs.google.com/document/d/1LqGdtHgodMbj9lsCnC1QOoWzIsnSNRTSek6i3Kls2Ik/edit#> (What might something like this look like for the iSchool?)
 - 1. Concern: How can we create something like this for our iSchool when it's so varied and diverse?
- vi. Idea: Repository that people can add to so show a variety of models
- vii. Idea: Include when a student can be co-advised, how funding works when a student is co-advised, etc.
- viii. Idea: #HiddenCurriculum for faculty for guiding students through the integrative review process, dissertation processes (e.g., nature of feedback, timing, iterations)
- ix. Eun Kyong will think about this priority more over the break
 - 1. Can make a firm commitment for what we want to do at our first meeting in February in the Spring