Notes Friday, December 10, 2021 Zoom

Present: Emily Dacquisto, Niklas Elmqvist, Ekta Shokeen, Susannah Paletz, Eun Kyoung Choe, Jeff Waters, Joel Chan, Katrina Fenlon, Kate Izsak

- 1. Sub-committee updates
 - Admissions + office space
 - i. Data shared with faculty
 - New this year: Second meeting with Doc Committee to vote on TAships and Dean's Fellowship recipients
 - ii. Current application numbers
 - iii. Suggestion to alert the Doctoral Committee seminar instructor about the projected cohort size (30) so that they can prep ahead
 - Depending on the size, Eun Kyoung will make a case to have two separate sections for the seminar
 - iv. Office hours next week (primarily for junior faculty and new hires)
 - Professional development
 - i. Jeff & Tetyana working on hiring a PhD Student Ambassador
 - 1. How will a candidate be selected?
 - a. Eun Kyoung defer to the subcommittee to select the ambassador
 - 2. Who will oversee the ambassador?
 - a. Position is intended to be student-driven
 - b. Typically ambassadors are assigned to specific projects and then whoever is overseeing the project makes sure the ambassador is doing the agreed upon work
 - ii. Added additional resources to the ELMS site
 - o 800-level courses
 - i. Request in to ischoolfacquery earlier this week
 - ii. Need applications to come in around end of Spring/early Summer for a Fall 2022 target
 - 1. Late March deadline
 - 2. Will send out several rounds of reminders starting in January
 - iii. Finalized draft of <u>the guide</u> to send out with the form for what the process looks like
 - 1. Subcommittee + Kate should review before we send out

- 2. Written feedback to proposals will be provided by the subcommittee
- iv. Reading seminar announcement
 - 1. Received 3 proposals
 - a. Plan was to offer 2-5 seminars in the Spring, so the subcommittee decided to offer all 3
 - 2. They are all more or less HCI-based and live on Testudo now
- Teaching training for doctoral students
 - i. No updates
- 2. Discussion: Spring priorities
 - Achieved most of the goals set out previously (see notes <u>here</u>)
 - Professional development has completed most of the things they set out to do since last year
 - i. Goal now to support the Ambassador in their role
 - ii. No need to have a professional development subcommittee in the Spring, but want to make sure that the Ambassador is supported
 - 1. Can invite the Ambassador to any Doc Committee meetings when they have a specific agenda item
 - iii. Short term: help hire and onramp a doctoral grad ambassador and support them
 - iv. Longer term: support grad ambassador to set up biweekly/monthly doc meetings and poll the students re: timing, what is useful to have as topics, help support them to get speakers/visitors as needed
 - 1. Reminder: it was suggested the ELMS site have conference info, ambassador can maintain
 - 2. Definitely have speakers in the Spring
 - Admissions subcommittee didn't spend a ton of time on student workspace in the Fall
 - i. Can dedicate more time for this in the Spring
 - o New idea to help support faculty mentors in advising doctoral students
 - i. Formal places for faculty to look to get an idea of advising styles, resources, expectations, etc. (iSchool PhD Handbook and other individual faculty documents)
 - ii. One target audience would be junior faculty and new hires to help them advise doctoral students in the iSchool
 - iii. Another target audience would be to the doctoral students themselves to help them have some consistency and get their questions answered
 - 1. Could also help them think about their own students in the future

- iv. Feedback: Something for both faculty advisors and students would be great
- v. Inspiration:

https://docs.google.com/document/d/1LqGdtHgodMbj9lsCnC1QOoWzIsnSNRTSek6i3Kls2Ik/edit# (What might something like this look like for the iSchool?)

- 1. Concern: How can we create something like this for our iSchool when it's so varied and diverse?
- vi. Idea: Repository that people can add to so show a variety of models
- vii. Idea: Include when a student can be co-advised, how funding works when a student is co-advised, etc.
- viii. Idea: #HiddenCurriculum for faculty for guiding students through the integrative review process, dissertation processes (e.g., nature of feedback, timing, iterations)
- ix. Eun Kyoung will think about this priority more over the break
 - 1. Can make a firm commitment for what we want to do at our first meeting in February in the Spring