

Agenda for iSchool Assembly
Friday, November 2, 2018 - 9:30 a.m.
McKeldin Library Room 6137

Preliminaries

- Call to order - 9:32 am
- Review and approval of minutes from October 5:
 - https://ischool.umd.edu/sites/default/files/page_files/minutes_2018.10.05.pdf
 - Jen Golbeck approves, Paul Jaeger seconds
- Review and approval of this agenda
 - Jen Golbeck approves, Beth St Jean seconds

Assembly Items

- Dean's Update [Keith]
 - It has been an eventful week
 - Board of Regents Chair has stepped down
 - Who wants to talk about the administrative situation with Jordan McNair's death?
 - We are moving forward, President Loh is still planning to retire in June
 - Provost drafted that memo with the deans and campus leadership
 - Paul Jaeger Q: What can you share about the issue raised re: accreditation?
Keith's response is that this was more of a threat than a serious imminent action
 - Kari Kraus Q: What does this mean for the university re: university leadership in uncertain times? She is concerned about losing President Loh's leadership at this time. Keith agrees.
 - Dan Greene note: It's been a rough few weeks for the students especially undergrads, try to keep compassion in mind.
 - Yesterday we had the iLead meeting, next meeting will be right around the iConference.
- Timing of Assembly meetings [Katy]
 - Open discussion about the timing of these assembly meetings
 - Should we do this every month? More? Less?
 - Jen Golbeck: Once a semester is likely not enough. APT has more frequent work to do
 - Kari Kraus: Proposal to have assembly 2x a semester was shot down approx 6-7 years ago
 - Dough Oard: One proposal would be to schedule all four dates and then schedule or release these dates one month out
 - Bill Kules: What are these meetings actually for?
 - Tammy: The value of these meetings is that it's the one time that we all come together as a college. Particularly important given the spread across two buildings

- Keith: Part of this is also what's in the Plan of Organization. We should be careful to adhere to what the plan says. We need to do things here like vote on subcommittees. Luncheons are also very important here at the college.
- Doug: An assembly is a college level activity, departments don't do this. We are kind of doing two things here because we are a department and a college.
- Katy: Nothing decisive at the moment. Would there be a small group of people willing to volunteer and collect feedback to share at the next assembly?
 - **Shawn Janzen, Jeff Waters, Jen Golbeck, Mia Hinkle**
- Jen Golbeck: We used to do report outs from each committee regularly. It's nice to know what people are up to but maybe not once a month for two hours
- Ursula: According to the Plan of Organization we only have to meet once a semester. We will have to vote on this soon!
- Doug: Reply to Jen's comment re: APT. Sometimes APT can get in the way of assembly and also vice versa, with assembly driving APT scheduling and making it inflexible.
- Paul Jaeger: Asks the committee think about the assembly timing including time of day. Undergrad classes meet on Fridays so more people will have to miss due to this situation.
- Katy: One possibility is to rotate the timing of assembly so that different people are forced to miss at different meetings.
- Discussion of iSchool listservs [Shawn, Beth]
 - We have lots of listservs
 - Could we create a page guide to the various iSchool listservs?
 - What about domain listservs e.g. health information, jobs and opportunities
 - What about slack channels?
 - iSchool has a few slack channels
 - Desktop or web-based interface
 - Yla: Slack is just another platform to silo people
 - We already have center listservs
 - People are not all on the correct listservs
 - Mia: We used to have 50+ listservs and reflectors
 - Narrowed it down to 8-10
 - Listed on the bottom of the faculty/staff page of the website
 - Beth St Jean started her own list
 - Page listing listservs: <https://ischool.umd.edu/communications-support>
 - Doug: what about the question of where to send job announcements?
 - Job announcements should go to the appropriate program coordinators to direct at students
 - Send to ischoolcomms as well for college-wide communication?
 - Ischoolfac and ischoolphd are not moderated lists.
 - Add some clarification about the difference btw DISCUSSION and ANNOUNCEMENTS
- NIST Meet & Greet [Diane, Susan]

- Friday Nov 30, 2-4pm
- Meet & greet with NIST Engineering Lab
- Lots of potential overlap, interested in different collaborations
- NIST is relatively small
 - They are really good at convening with industry (have groups on topics such as privacy and cybersecurity)
 - Support extramural research
- Engineering Lab is one of their units, akin to a university more than govt dept
 - Much of what this group does looks at the interface between technology and people
 - Chris Greer is the head of the lab
- Meeting will be in former Adele's space in the union
- Maryland Day [Diane Travis]
 - What is Maryland Day? Annual event, 100k people attend on campus
 - April 27, 2019
 - Campus opens up to the community
 - Currently looking for ideas of what to do
 - 30 minute Masters degree
 - Dress up, tell stories
 - People are coming to ask questions about the college
- Announcements
 - Doug: Received message from John Bertot. New system called Activity Insight (Successor to Lyterati) looking for volunteers to test
 - This is a tool to maintain your CV in the university's online system, for calculating your h-index etc.
 - What would a good design for a system like this look like?
 - TT Volunteers for a usability assessment: Jessica, Yla, Tammy, Greg, Beth, Katrina, Amanda.
 - Fall Graduation, Dec 19, 12:00-2:00
 - Spring commencement is being scheduled but may be out of our control (Memorial Day weekend)
 - Introduction: Morgan, new MLIS program manager
 - Brain: Kate Iszak is not here but we can announce that we've only got one class without an instructor for next semester
- Adjourn
 - Paul motions, Vedat seconds

--APT Meeting to immediately follow--

--Potluck lunch in Hornbake North at 12:30 pm--