

Undergraduate Committee Meeting Minutes
Thursday, April 6, 2017
1:30-3:00 PM, Hornbake 4113

In attendance: Vedat Diker, Bill Kules, Jessica Vitak, Adaire Parker (ex-officio, voting)

Via phone: Lindsay Sarin (non-member)

Absent/Excused: Tim Summers, Brandon Turp (student representative), Brian Butler (ex-officio, non-voting)

- I. The committee discussed different approaches to designing the Capstone Project (INST 490) course. VD will share with the committee members a Google document summarizing the discussion. VD will also share with the committee members a Google document containing a “skeleton” syllabus. A minimal syllabus is needed to bring the course proposal to iSchool PCC committee and VPAC.
- II. BK gave an update on student readiness for INST 326, and the committee had a discussion on the issue. To address the issue at hand this semester, BK has added an extra hour in INST 326 for review for students who need that. Moving forward, INST 326 will involve some form of an assessment to establish that each student does indeed possess the intro programming skills needed to succeed in INST 326. BK has determined that CMSC 122 does not prepare students adequately for INST 326. Ideally, every InfoSci student who needs an intro to programming course should take INST 126. During the next course audit /prerequisite review cycle, we will remove CMSC 122 as an acceptable prerequisite for INST 326. In the interim, InfoSci students will be strongly advised to take INST 126 as their intro to programming benchmark course.
- III. VD gave an update on the Program Self-study. So far, a very preliminary draft has been developed.
- IV. Updates on the following projects of the UGC:
 - a. InfoSci curriculum development: The Capstone is the only core course that remains to be proposed.
 - b. Development of a process for program learning outcomes assessment: No new update.
 - c. Development of Cybersecurity and Threat Analysis specialization: No new update.
 - d. NSF S-STEM proposal development: We will pursue this in the next cycle.
- V. Next Steps
 - a. UGC meetings for the Spring 2016 semester:
 - i. Thursday, May 4, 2017, 1:30-3:00 PM, Room 4113