**iSchool Assembly**

Agenda

Friday, December 1, 2017 9:30 a.m.

Hornbake 0302J

**Attendees:** Mia Hinkle, Beth St. Jean, Susan Campbell, Diane Travis, Bern Jordan, Gregg Vanderheiden, Karina Hagelin, Andrew Fellows, Katy Lawley, Eun Kyoung Choe, Ann Weeks, Amanda, Lazar, Richard Marciano, Mary Kendig, Paul Jaeger, Mega Subramanian, Ricky Punzalan, Adam Kriesberg, Jasbir Thiara, Jeff Waters, Erin Zerhusen, Tetyana Bezbabna, Bill Kules, David Napier, Emily Dacquisto, David Watson, Michael Kurtz, Lindsay Sarin, Renee Hill, Timothy Summers, Carol Boston, Phil Piety, Kanti Srikantaiah, Christina Hall, Marivel Soria, Vitak Diker, Joohee Choi, Jenny Preece, Susan Winter, Keith Marzullo, Ursula Gorham, Niklas Elmqvist, Yla Tausczik, Brian Butler, Ken Heger

**Call to Order**: Beth St. Jean called the meeting to order at 9:34 am.

**Approval of Agenda & Minutes of Previous Meeting**: Approved unanimously.

**Assembly Discussion Items**

**Dean’s Update – Keith**

* Monday, December 04, 2017, Keith will give a presentation to the University’s development officers about the iSchool
* He gave us a two-page document (pdf available on-line with the notes) about his strategic vision for the iSchool. He is open to talking to us about this document
* Rumors about a merger between the iSchool and Computer Science. He confirmed the provost has established a committee to study the matter. Keith is not on the committee; at this point in time our only representative is Prof. Oard.
* Keith promised to set up one-one-one chats with us and a few town halls
  + Question raised – What’s the time line? Long process. Any change needs to go not just through the University process but also through the State legislature
  + Concern – Should there be additional representation on the committee? There are members from Public Health and Journalism, why not a representative from the MLIS program? There was no definitive answer other than “they will look into it.”
* The University funding officer (Stacey Locke?) believes Computer Science is leaving too much available research money on the table; suggested we consider applying for it.
* We are in the process of hiring a senior development officer & a development coordinator. How these new employees will help with upcoming conferences.

**Faculty Search Update – Oard**

Began by addressing the committee to study the merger; asserted there is no committee yet.

* He looks after search committees; there are 6 search “things” going on. 22 faculty serving on various committees
  + One with a 50% split with Journalism
  + Archives search – Ricky and Michael K. running it. It’s one There will be two-day interviews for potential candidates in the spring
  + Socio-Tech – Katy S is chair but on sabbatical
  + Search for 2 lecturer positions; no committee yet.
  + Remote Sensing – Geography & iSchool will have joint appointment. Richard will work with Geography
* Main issue – Asked for greater faculty attendance at candidate talks
  + Concerns assembly raised included
  + Can we host more than on candidate on any given day? Consensus, yes but not two from the same search. We will explore this further
  + Need to address the issue of recording presentations for us to watch later, remotely, etc.
  + Need to ensure confidentiality of process
* Greg will send around the document helping staff/faculty prepare for candidate visits. (He has since done that.)

**Staffing/Hiring Update- Kibbi**

* Overview of positions underway. Includes Assistant Directors and Advisors (1 each for College Park and Shady Grove) for the InfoSci program

**Plan of Organization Update – Ursula**

* She got some comments that our practices often diverge from written procedures, especially when it comes to voting
* Concerns: Should we codify? Should we give committee chairs flexibility on how to vote? Should we allow early voting? Proxy voting?
* We may need to make a clearer definition of what we mean by quorum, e.g. would early voting count toward quorum?
* Agreed to do more study and report back to Assembly later
* Role of parliamentarian arose, e.g. what is that person’s role? What kind of training should we provide?

**Room layout – Beth**

* Room was set up like a classroom.
* Supermajority preferred the traditional circle arrangement but the number of Assembly attendees might make it difficult for all of us to sit at the table.
* We will continue to explore the matter

**Announcements**.

* Diane T introduced Susan Campbell.
* Michael Kurtz reminded us of the DCIC poster event on Monday, December 4 at 4:30 pm.
* Jeff Waters reminded us of the winter graduation reception; we should rsvp through his email on the subject
* Dave B reminded us of beginning of multifactor authentication to access the network, beginning Monday, December 04, 2017
* The next Faculty Assembly meeting will be Friday, February 2, 2018

Meeting Adjourned at 10:57 am.