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Minutes of the Undergraduate Committee Meeting
Tuesday, March 29, 2016 (April meeting)
12:00-1:30 PM, Hornbake 2116

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I.   JB gave an update on the development of undergraduate student services.

II.   The committee discussed and voted on the following course proposals and sample syllabi. The course proposals were approved with pending content and format changes. The changes will be incorporated before the proposals go to PCC review. (Vote breakdowns are given next to each title below.):

- INST XXX - Decision-Making for Information Science (Data Sci. spec.) [4 votes for, 1 member not present]
- INST XXX - Introduction to Programming for Information Science [4 votes for, 1 member not present]
(The committee advised that STAT 100, PSYC 100 and INST 201 are added as prerequisites for this course, in addition to MATH 115, in order to avoid high demand from non-BSIS students.)

III. The committee discussed the following course proposal and sample syllabus, and recommended changes. The proposal will be discussed again and voted on at the May meeting (in late April).
- INST XXX - Technologies, Infrastructure and Architecture
(The committee advised that wording be added or changed to emphasize hands-on work in learning outcomes, and assignment and project descriptions.)

IV.   The committee discussed briefly on course equivalency queries. VD will develop a draft document to be discussed at the May meeting.

V.   VD will develop a "course prerequisites map" to be discussed at the May meeting.

VI.   Next Steps
   a. Remaining Undergraduate Committee meetings for the Spring 2016 semester:
      i. Wednesday, April 27, 2015, 1:00-2:30 PM in Hornbake 4105