

Undergraduate Committee Meeting Minutes
Thursday, September 8, 2016
12:00-1:00 PM, Hornbake 4113

In attendance: Vedat Diker, Bill Kules, Jessica Vitak, Joanne Briscoe (ex-officio, voting), Adaire Parker (ex-officio, voting), Brian Butler (ex-officio, non-voting), Courtney Douglas (non-member), Tim Summers (via phone)

- I. The committee selected the following meeting days and times for the Fall semester.
First Thursday of every month. 1:30-3pm
Oct. 6th
Nov. 3rd
Dec. 1st
- II. The committee discussed and voted on the prerequisites for INST 126 - Introduction to Programming for Information Science.
Vote: Prereq: MATH 115 and permission of department. (Delete STAT 100, PSYC 100 and INST201 as prerequisites.) [*Approved unanimously.*]
Motion: Vedat D. and Adaire P. will work on language for INST126 vs. INST 326/CMSC 131 (ex: not allow students to take advanced course and then go back and take lower course).
- III. Members will bring ideas to be discussed at the next committee meeting for the five or more actionable projects for the 2016-2017 academic year.
- IV. The committee discussed how to address curriculum-related concerns and questions moving forward. Bill K. suggested an email that provide background information (links, additional information). Vedat D. suggested using the Canvas space to include this information. Discussion will continue at subsequent committee meetings.
- V. The committee discussed how to develop and approve program policies. Bill K. suggested an email that provide background information (links, additional information). Vedat D. suggested using the Canvas space to include this information. Discussion will continue at subsequent committee meetings.
- VI. The committee discussed the new course proposal for INST 1## - Foundational Scholarship and Critical Inquiry in the Information Age. Brian B. and Courtney D. will discuss further and report back.
- VII. Remaining UGC meetings for the Fall 2016 semester
 - i. Thursday, October 6, 2016, 1:30-3:00 PM, Room 4113
 - ii. Thursday, November 3, 2016, 1:30-3:00 PM, Room 4113
 - iii. Thursday, December 1, 2016, 1:30-3:00 PM, Room 4113