

Undergraduate Committee Meeting Minutes  
Thursday, November 3, 2016  
1:30-3:00 PM, Hornbake 4105

In attendance: Vedat Diker, Bill Kules, Tim Summers, Jessica Vitak, Brandon Turp (student representative), Joanne Briscoe (ex-officio, voting), Adaire Parker (ex-officio, voting), Lindsay Sarin (non-member)

Absent/Excused: Brian Butler (ex-officio, non-voting)

- I. The committee discussed and voted on the course proposal for INST 4XX - Design and Human Disability and Aging. The proposal was approved, (6 for, 0 against,) pending the following changes:
  - a. Add INST 201 as a pre- or co-requisite.
  - b. Revise the learning outcomes section with an eye on program outcomes, and using verbiage acceptable by VPAC.  
VD will communicate these change suggestions to Gregg V.
  - c. The committee stated concerns about the proposed class meeting schedule, which is listed as a single, 2.5 hour meeting per week, very late in the day. However, the committee agreed that this aspect is outside of the committee's jurisdiction. LS has been working with GV to improve the scheduling situation.
  
- II. The committee discussed and voted on the following proposed program policies. The policies were approved, (6 for, 0 against,) pending clarifying changes to wording. AP and LS will work on suggested wording changes.
  - a. Required Number of Major Credits
  - b. Advanced Placement Credits
  - c. Dual Enrollment
  - d. Benchmark Courses Taken Concurrently with Major Courses
  
- III. Next Steps
  - a. Remaining UGC meetings for the Fall 2016 semester:
    - i. Thursday, December 1, 2016, 1:30-3:00 PM, Room 4113