

iSchool Assembly Minutes

Friday, December 4, 2015 10:00-12:00 noon
Hornbake Library Building 2119

Present: Brian Butler, Niklas Elmquist, Jen Golbeck, Wendy Simmons, Bet St. Jean, Tricia Donovan, Jeff Waters, Larry Liff, June Ahn, Andrea Wiggins, Katie Shilton, Leah Findlater, Paul Jaeger, Michael Kurtz, Kathy Weaver, Yla Tausczik, Kanti Srikantaiah, Fernando Marciano, Kathleen Fominaya, Ricky Punzalan (acting as secretary), Mega Subramaniam, Hussain Abbas, Katy Lawley, Dave Baugh, Carlea Holl-Jensen, Joanne Briscoe, Ursula Gorham, Susan Winter, Carol Boston, Kari Kraus, Vedat Diker, Vanessa Frias-Martinez, Marshini Chetty, Lindsay Sarin, Ken Hager, Tim Summers, Diane Barlow, Ann Weeks, Allan Oliveros, Jessica Ault, Nicholas Proferes, Adam Kriesberg, Johnna Percell, and Doug Oard (via Skype).

Absent: Maggie Rodriguez, John Bertot (sabbatical), Jessica Vitak, Richard Marciano, Ping Wang, Jenny Preece

Call to Order: Michael called the meeting to order at 10:01 a.m.

Assembly Discussion Items (see supplementary documents online):

November 6, 2015 meeting agenda was approved without revision.

1. Workload Policy Exception (for Greg Vanderheiden)

- Greg Vanderheiden requests teaching load of one class per year for the next four years
- According to the Faculty Workload Guidelines of the iSchool (2012), fulltime faculty shall teach 3 credit course in the fall and 3 credit course in the spring (1:1)
- Brian Butler explains why he is proposing to make an exception (as allowed the Guidelines) given Greg Vanderheiden's stature and the resources he is bringing to the College
- This request does not cover service, only teaching.

2. UMD Disability Support Services (DSS)

- Dr. Jo Ann Hutchinson (Director of Disability Support Service) gave an overview of the services, resources, and programs available at the Disability Support Service
- Distributed a handout containing tips for working with students with disabilities
- Discussed faculty responsibilities over student accommodations
- Susan Winter shared her experience where she received a letter that does not indicate the kinds of accommodations should be given to a student. This was a

concern given that faculty are not usually trained to determine appropriate accommodations for various types of disabilities.

- Brian requested a sample letter to be distributed to the faculty.
- Kanti asked what “preferential seating” meant. Dr. Hutchinson responded saying that it does not mean assigned seating, which will violate the student’s privacy. Brian noted that faculty should be aware that international students, underrepresented populations, and senior students might not be aware of the types of services available to them.
- Paul Jaeger indicated that programs in the College have a long history of tackling disability issues and that we have students with disability that need our support.
- Brian clarifies that it should not be seen as “accommodation,” but adaptation. Brian further encouraged the group to let him know if he can do more on this issue.
- Susan asked whether there are services available for transcription. Brian asked Larry to develop a funding stream on costs of providing accommodations such as transcription, etc.

3. Dean’s Update

Communications

- Johnna Percell reported the activities relating to communications – using social media, announcements at the website, University communications, Email blasts, and a platform coming soon, press release through Cision
- Michael noted that this is good for announcing new initiatives to incoming students
- Suggestion from Katy Lawley to post the list of external listservs to the intranet
- Johnna also noted that her office is currently auditing the accessibility features of the iSchool website

Development

- Goal is to grow the people the iSchool is interacting with who are not necessarily alumni. Starting a new campaign in spring to hold events that will engage our alumni and others. Brian solicited possible venues to do this.
- Name a Chair campaign has kicked off and has been receiving donations
- Larry Liff reported 2 alums who donated money to cover expenses for students facing related to emergencies and other difficulties
- Larry announced the newly created Bruce Ambacher fellowship for students in archives and digital curation.
- Brian explained that they still need to clarify whether the funding is only for MLIS specializing in archives and DC or open for others as well

College advisory committee

- Brian announced the results of the election and identified newly elected members of this committee

Campus and College Safety

- Contact Brian if this is a particular concern to anyone in the College

4. Strategic Planning exercise (time permitting)

- Brian will send out a message regarding on strategic thinking.

5. Announcements

- Dave noted thefts and to make sure to lock their rooms when they leave.
- Brian – holiday gifts for cleaners and building services
- Jeff – winter graduation

Adjournment: 11:33

APT Session

Holiday Lunch!