**iSchool Assembly**

Agenda

Friday, March 4, 2016 10:00 a.m.

Hornbake Library, North Wing

**Present:** Brian Butler, Michael Kurtz, Jessica Vitak, Doug Oard, Kanti Srikantaiah, Beth St. Jean, Leah Findlater, Katie Shilton, Diane Travis, Susan Winter, Yla Tauscik, Vanessa Frias-Martinez, Mega Subramaniam, Larry Liff, Vedat Viker, Kathleen Fominaya, Jen Golbeck, Ricky Punzalen, June Ahn, Dave Baugh, Carol Boston, Paul Jaeger, Lindsay Sarin, Carlea Holl-Jensen, Tricia Donovan, Nick Proferes, Allan Oliveros, Jessica Ault, Fernando Marciano, Tetyana Bezbabna, Andrea Wiggins, Richard Marciano, Tim Summers, Johnna Percell, Ursula Gorham, Ken Heger, Lissa Snyder, Kathy Weaver

**Absent:** Diane Barlow, Joanne Briscoe, Hussain Abbas, Ping Wang, Kari Kraus, Wendy Simmons, Katy Lawley, Jeff Waters, Adam Kriesberg, Marshini Chetty, Nancy Roederer, Nicklas Elmqvist, Jenny Preece

**Call to Order**: Michael Kurtz called the meeting to order at 10am.

**Assembly Discussion Items**

***Professional Track Faculty Positions, Promotions, and Evaluations: Brian Butler*** *(see PPT)*: Includes (1) Instructional Faculty (focus on teaching), (2) Service Faculty (focus on service, e.g., program coordinators, faculty focusing on curriculum), and (3) Research Faculty (post-docs and faculty assistants are “junior” versions of research faculty). In each case, these faculty may be doing research, teaching, and service, but they have a primary focus within the three categories.

The university does not technically hire assistant professors; they hire full faculty but give them six years to prove themselves. This is different than instructional, service, or research faculty, who have no “move up or out” type policy. In the APT meeting following Assembly, we will be discussing the process through which professional track faculty move up from more junior to more senior positions.

These policies do not include detailed plans for mentoring, evaluation procedures, appoint criteria for affiliates, and procedures for annual reviews.

As part of our effort to properly engage professional track faculty at the university level, we have added a second senate position (one T/TT and one professional track). Note: PTF at the Senate level does not include junior lecturers, post-docs, or faculty assistants.

***Faculty Senate Election: Beth St. Jean***: University Senate provides each department with a voice in decision-making processes. Appointment is for three years and meets approximately once per month. Meetings are either Wednesdays or Thursdays.

***iSchool Nominating Committee: Michael Kurtz*:** Only full-time faculty may serve as chair or secretary of the College Assembly. Chair, Secretary, and Parliamentarian can only serve two-year terms, so all three positions are open for next year.

* Three-person committee volunteers: Michael, Beth and Ricky. Vote unanimously approved.

***Fall 2016 Admissions Update: Brian Butler and Program Coordinators:***

* HCIM: 2016 application up in 2016 (from 111 to 141) and slightly up in admissions (61 to 71) but being a bit more selective.
* PhD: 2016 applications up (62 in 2014, 49 in 2015, 72 in 2016); number admitted is down because fewer faculty wanted new students, enrollment expected to remain stable
* MLS: Applications down for fall 2016 (partly due to starting spring admissions for Spring 2016). HiLS applications are up, YX is new so numbers are expected to increase.
* MIM: Applications down (622 in 2015 to 454 in 2016). Also being more selective in admissions. One potential reason for downtrend is that data analytics, which is the most popular specialization, is getting very competitive. Discussion raised concerns about degree name not accurately reflecting the skills students are receiving.
* Professional Education: applications are way down but last year there were scholarships, so this decline is not unexpected. One potential issue is cost, so Tricia is working on getting money for additional scholarships.
* Undergrad: Just approved (yay!). Lots of interest/demand for program, what happens in the fall is still unclear. Process is quite different from graduate admissions (i.e., students don’t apply to the iSchool).
* Cybersecurity Advisory Group: 5-6 people that commit to the iSchool for one year during which they will participate in: (1) one day FtF meeting with iSchool faculty; (2) provide feedback on 4-5 specific program proposals; and (3) a one-day FtF debrief/next steps workshop. Susan notes there a national-level call for more socio-technical work around cybersecurity. This makes our direction very different from CS takes on cybersecurity.

***2015-2016 faculty searches: Paul Jaeger*:** Five candidates for two searches visiting during March (March 9, 10, 11, 28, and 30). One search is focused on information and community broadly (four candidates), the other is for School Libraries professional track faculty (one candidate). You should get an invite very soon to an ELMS site with all the information about various candidates.

***Google e-mail Transition: Dave Baugh:*** Everyone can technically start using Google with umd.edu account today, but migration won’t be done until Monday (so don’t start moving files around). The best method is Chrome browser on computer. Integration is fine on Android devices, iOS Mail could have some problems. If using a desktop app, it may not work (Outlook is NOT going to work), Apple’s Mail requires 10.11 OS. There are several Division of IT training/info sessions.

**Announcements**

Ken: Next Monday at 6pm is Americana event on social justice in Special Events room at McKeldin. Also, take a look at INST728B course blog (<http://mls.umd.edu/2016/02/inst-728b-digitization-and-legacy-holdings-blog/>).

Beth: Please nominate your students for papers awards. Nominations are due March 9.

Doug: Thanks everyone for work on Lyterati. Deadline has been extended to today. We hope John Bertot will fix any issues.

Michael: Thanks to everyone for making research day successful yesterday.

**Adjournment**: Michael adjourns meeting at 11:25am.

APT Session

Lunch provided outside 2119.