Programs, Courses, and Curriculum (PCC) Committee
November 17th 2017
3:00 pm -4:30 pm
Minutes

Members (Attendance): Brian Butler (Chair), Paul Jaeger, Jen Golbeck, Vedat Diker, Lindsay Sarin, Kathy Weaver (phone) Niklas Elmqvist (phone)
Admin: Joan Cole

Business Discussion
Approval of October minutes

Approvals
Action – **Approved**
Course Approvals
NST728B - Digitization and Legacy Holdings - Conversion to permanent number
NST408B – Design and Human Disability and Aging - Conversion to permanent number
INSTXXX – Hands on Machine Learning with Weka – New 1 credit tool course
INSTXXX – Personal Health Informatics and Visualization – New permanent number
Specialization Proposals
MLIS – Intelligence and Analytics Proposals
MLIS – Legal Informatics Proposal
Policy Changes
Revising Master's Thesis policy: allowing credits to be taken over winter and summer terms with instructor approval

Discussion
Anticipated Enrollment Goals for 2018-19
PH.D
- 10 applications
- 4-6 enrollment
- Stable enrollment from last yeas
MLIS
- 125 applications (50 fall & 80 Spring)
- 100 enrollment
- No change from last year
MIM
- 150 applications
- 75 enrollment
- Enrollment went up domestic and down international
HCIM
- 200 applications
- 70 new students
- Enrollment went up

BOS
- 400-440 applications
- Shady Grove 40 students

Reason for asking:
- To make sure financial projection is accurate
  - Money comes from student enrollment and online classes
- Course offering
  - Instructors should inform Lindsay about course they are offering.

Academic Programs Structure
Different possibilities in the change in leadership. Different titles and job descriptions was discussed.
- Graduate Program Chair
  - 9 month appointment and course reduction
  - 3 years term contract
  - Member of the PCC committee
  - Faulty member
- Graduate Program Director
  - 12 months appointment
  - 3 years term contract
- Graduate Program Managers
  - Should project management responsibility