Programs, Courses, and Curriculum (PCC) Committee
September 19, 2016
3-4:30pm, Room 2116

Members (voting):

      Brian Butler (Chair), Kathy Weaver, Niklas Elmqvist (Carlea Holl-Jensen was designee),
      Paul Jaeger, Katie Shilton, Vedat Diker, Ann Weeks

Ex Officio (non voting): Keith Marzullo, Lindsay Sarin

General Business

- Approval of May Minutes
    - Undergraduate Program numbers were changed over the summer.
        - Vedat questioned the language about the minutes:
          "Ann asked whether or not INST201 needs to be a prerequisite for all courses. The committee agreed that it should be a prerequisite."
          It was determined that this was feedback from the committee and was not an action item nor was it voted on. Undergraduate Committee may elect.
    - **ACTION:** Approved

- **ACTION: Future materials will be posted in BOX and a link shared with the PCC Committee rather than the ELMS site.**

Action Requested – Course Changes and Approvals

- INST631 Fundamentals of Human Computer Interaction – Prerequisite Change
    - Proposal to change the pre/co-requisites to INST630 Introduction to Programming is a pre or co-requisite.
    - **ACTION:** Approved

- INST126 Introduction to Programming for Information Science – Prerequisite Change
    - Proposal to change the pre-requisites to MATH 115 Precalculus OR permission of the department.
    - **ACTION:** Approved

Action Requested – Certificate Proposals

- Curation and Management of Digital Assets (CMDA) Certificate Revisions
    - Ann presented: The content of the CMDA certificate be maintained but be offered for non-graduate credit (a professional certificate). This would allow for:
        - Professionals teaching courses (right now as a graduate-credit certificate 50% of the courses must be taught by full-time faculty);
        - The iSchool can determine tuition and fees;

- Courses can be taken at will and not as a structured cohort (i.e. students can take courses to get skills but not graduate credit);
- Applicants will no longer be required to have a master's degree;
- It does mean that students will not be applied for graduate credit.
  - Courses will be adapted for non-credit but content will remain.

  - **ACTION:** Brian requested a financial analysis for the CMDA certificate so that it can be determined what the costs and potential profits could be with the new structure.
  - **ACTION:** Approved

- Youth Experience (YX) Professional Studies Certificate Program Proposal
  - Ann presented: A graduate certificate funded by IMLS and is based on the YX specialization. It will follow the model that CMDA did for its first 2 years. Students will be funded to attend the HCIL Symposium during the first year using grant funds.
  - **ACTION:** Approved

Discussion / Other Business

- Discussion Item – Is INST630 too overloaded and should we consider creating different courses based on program needs?

  - This course is being used by all programs as a more advanced technology course. MLIS students are being advised to take INST630 as a programming course. MIM students are waiving out of INST603, so they are debating whether or not they should be directed to take INST630 in-lieu of INST603. HCIM uses it as their basic programming course but the languages their students need to learn may differ than those of MIM/MLIS.
  - **ACTION:** Committees have been asked to discuss their more advanced technology course needs (i.e. should MLIS encourage students to take advanced database courses rather than INST630?).

- Discussion Item – Do professional education programs need to be voted on by Assembly?
  - In practice items have been offered as information and not voted on.
  - Brian: Assembly does not vote on items based on resources therefore it does not make sense that it would vote on professional education courses.
  - **ACTION:** Brian will make a policy proposal, which will be discussed at PCC then to Assembly.

FYI

- Graduate Outcomes Assessment
  - Brian: The Graduate School is reviewing the Graduate Outcomes Assessment process. For this year we will continue to collect data and have it ready to submit

for Fall 2017. However, if there is a full review happening programs should continue those discussions, but they should not create fully new processes until the Graduate School determines what the structure will be going forward.

- Information Science at Shady Grove
    - A proposal is with the USG committee for approval along with a draft budget.

- Program committees need to determine the viability of face-to-face courses at the Shady Grove Campus.

- Ann anticipates that a Professional Studies Certificate in School Library will be brought to the October PCC Meeting.

- Tuition and Fees
    - Currently online courses are run through the Shady Grove campus so as to receive tuition and fees from those courses. A substantial amount of the College budget comes from these courses. A proposal for a new structure is being worked on by Brian and Lindsay and will be brought to PCC this fall.
    - Ann will review in/state out of state tuition costs in order to determine whether or not having differentiated tuition structure makes sense.