iSchool Assembly
Friday, April 3, 2020, 9:30 AM – 10:20 AM
Online (Zoom)

Preliminaries:
- Call to order

  Review and approval of minutes from March
  https://internal.ischool.umd.edu/wp-content/uploads/2020/03/2020.03.06minutes.pdf
  - Motion: Jeff Waters
  - Second: Bill Kules
- Review and approval of this agenda
  - Motion: Alex Leitch
  - Second: Craig Taylor

Assembly Items:
I.   Dean's Update [Keith]
- Welcome to our first online Assembly
- Transition to online teaching has been going well – just a few hiccups. You all are doing a great job – thank you for pivoting so quickly and seamlessly! And for making sure the IT is working.
- Last you heard, we're coming back to campus 4/10, but this is delayed. This is tied up with research – it's driven out of the VP Research Office. You will hear from Laurie on Monday. No one will be asked to come onto campus 4/10. If you do need to come on campus, reach out to Keith, Doug, or Melekte, and they'll issue you a letter.
- Last week, we moved everything online. This week, we're looking at the financial impact. The loss to campus is quite large. Over the next few weeks, you'll see that things are delayed (ERP; Kerwin Report). We don't yet know what the financial impact will be, and we'll likely not know until September. We're working on a contingency budget. We have a hiring freeze – can't hire any more PTK or staff, and we're being very careful about hiring lecturers. All of the offers we've made to applicants have been accepted. There will be a procedure put in place to ask for exceptions, and we'll be asking for a couple. We'll probably not be doing staff or TTK hires at the rate we were going.
- We spent down our reserve, so we don't have a lot of wiggle room. We're seeing what we can do in three areas – becoming more efficient, increasing our revenue (primarily via entrepreneurial programs), and limiting our growing costs. Our goal is to have a set of recommendations to present to the College Advisory Committee to get buy-in from the entire iSchool. No one is going to lose their job. We're not going to lay anyone off. We're just figuring out how we're going to navigate this year and next.
- Q: What individual actions would make a difference to the College?: Think about what things you might do in those three areas. Melekte has developed a wonderful financial model that we can use to gauge the impact of different actions.
- We can offer something as a special topics course with just a vote, so it can go forward for the summer.
- HCIM is definitely going to offer more online courses over the summer.
- Please take care of yourself. Realize that your productivity may go down a bit. Be kind to others.

II.   Undergraduate Program Governance Update [Brian – see slides for more info]
- We're planning to move forward, possibly with slight delays, with two additional undergrad majors (IDT, which is with Senate PCC) and Social Data Science (which is in the process)
- We're also working on minors and 4+1 programs
- These increase demand for our Master's programs and increase the capacity of the University to educate students
- We will continue to develop these things in a responsible fashion
- We have to make some changes regarding our governance and leadership structure with regard to undergrad programs
- Proposals for changes to the committee structure and the leadership structure – these have been reviewed by the PCC
- Any concerns/questions?
- We shifted the status of the Shady Grove InfoSci program from a derivative program to a standalone program – we're serving a different study body in Shady Grove. We hired Galina as the Shady Grove Faculty Director. Vedat is the College Park Faculty Director.
- Transition existing InfoSci Committee to BSIS Committee
- Folks working on the IDT major – we propose that these folks transition from IDT Task Force and we appoint an InfoDesign Faculty Director.
- SODA (Social Data Science) Task Force will be eliminated and we'll have a Director and Committee
- Create a position of Executive Director of Undergrad Programs, which will be held by Vedat
- These have been reviewed by the Deans and formally presented to the PCC.
- We wanted to bring this to Assembly so people can ask questions and voice any concerns.

III.   Nominating Committee Report [Galina, Jeff, Jen, Wayne]
- Thank you to all of you who replied to our emails – we have a number of people who have agreed to be considered
  - Assembly Chair: Jessica Vitak
  - Assembly Secretary: Beth St. Jean
  - Assembly Parliamentarian: Amanda Lazar
  - Graduate Council: Katy Lawley continues on
  - Kathy Weaver & Jen Golbeck have agreed to continue as APT Chairs
- College Advisory Committee – next month, we will vote who is on this committee. If you don't want to be on the ballot, you need to fill out the web form Jeff sent to opt out.
- We're gauging interest in who would like to be on what committee – please fill out the form.
- No ex officio members will be on the ballot.
- We will have a robust set of candidates to vote on at our meeting in May
- Thanks to Wayne, Jeff, Jen, & Galina!

IV.   Show & Chat - 5 minutes [Everybody!]

V.   Announcements
- Beth: Please nominate staff for the Wilson Award
- Beth: Please join us for "lunch" following APT
- Brian: Looking for volunteers who can help with our new College website – our virtual presence is very important, particularly given the current situation
- David Loshin: Kate and I presented the new certificate program in Information Risk, Privacy & Security to the Senate and it went well – very promising!
- Jeff: Graduate enrollment is looking pretty good for Fall. We're looking to boost our numbers by reopening our application process to get more MIM and HCIM students for the Fall.
- Bill: We're gearing up for the HCIM Program – looking nationally for partners and clients. If we're going to be online, we may as well look at the whole country for potential partners. If you have contacts or people are contacting you re: research projects that might be good for our students, please reach out to me. Since students are likely to lose out on some of their summer internships, we're looking for projects our students could work on over the summer. Please reach out to me if you have any ideas.
- Katy: Please donate if you can to the UMD Student Crisis Fund and the Campus Pantry.

Adjourn:
- Motion: Bill Kules
- Second: Craig Taylor

In attendance:

#	Last Name	First Name	Present?
1	Adle	Morgan	Yes
2	Ai	Wei	Yes
3	Amamcherla	Sravya	Yes
4	Antoun	Chris	Yes
5	Aragon	Claudia	Yes
6	Armstrong	Jackie	Yes
7	Baugh	Dave	Yes
8	Bezbabna	Tetyana	Yes
9	Bonsignore	Beth	Yes
10	Boston	Carol	Yes
11	Botlero	Lucinda	Yes
12	Butler	Brian	Yes
13	Campbell	Susan	Yes
14	Chan	Joel	Yes
15	Choe	Eun Kyoung	Yes
16	Christopher	Dan	Yes
17	Cole	Joan	Yes
18	Cortes	Luis	Yes
19	Dacquisto	Emily	Yes
20	Dibert	Noah	Yes
21	Diker	Vedat	Yes
22	Domingo	Beth	Yes
23	Duffy	Pam	Yes
24	Elmqvist	Niklas	Yes
25	Faccio	Fabian	Yes
26	Fellows	Andy	Yes
27	Fenlon	Katrina	Yes
28	Fotouhi	Babak	Yes
29	Frias-Martinez	Vanessa	
30	Gao	Ge	Yes
31	Geraghty	Lisa	
32	Gilbert	Sarah	Yes
33	Gill	Marybeth	
34	Golbeck	Jen	Yes
35	Gorham	Ursula	Yes
36	Greenberg	Steve	Yes

#	Last Name	First Name	Present?
37	Greene	Dan	
38	Grun	Sarah	Yes
39	Harry	Charlie	Yes
40	Hassan	Naemul	
41	Heger	Ken	
42	Heidenblad	Donal	Yes
43	Henderson	Kibbi	Yes
44	Hill	Renee	Yes
45	Hinckle	Mia	Yes
46	Izsak	Kate	Yes
47	Jaeger	Paul	
48	Janzen	Shawn	Yes
49	Johnson	Liv (Celeste)	Yes
50	Jordan	Bern	Yes
51	Kacorri	Hernisa	Yes
52	Kraus	Kari	Yes
53	Kules	Bill	Yes
54	Lawley	Katy	Yes
55	Lazar	Amanda	Yes
56	Lazar	Jonathan	Yes
57	Leitch	Alex	Yes
58	Lin	Yen	Yes
59	Loshin	David	Yes
60	Lutters	Wayne	Yes
61	Marciano	Fernando	
62	Marciano	Richard	
63	Marzullo	Keith	Yes
64	Mason	Daisy	Yes
65	Mealo-Wentz	Jo Anne	Yes
66	Mohamed	Abdirisak	Yes
67	Napier	David	Yes
68	Ndumu	Ana	
69	Oard	Doug	Yes
70	Oliveros	Allan	Yes
71	Padron	Ron	
72	Paletz	Susannah	Yes
73	Patrick	David	

#	Last Name	First Name	Present?
74	Penn-Diallo	Cecelia	Yes
75	Pietrucha	Nicole	Yes
76	Piety	Phil	Yes
77	Reitz	Galina	Yes
78	Robinson	Rochelle	Yes
79	Roderer	Nancy	Yes
80	Ruiz	Francisco	
81	Sanchez	Claudia	Yes
82	Sauter	Mols	Yes
83	Shilton	Katie	Yes
84	Simon	Michelle	Yes
85	Smith	Dustin	
86	Srikantaiah	Kanti	Yes
87	St. Jean	Beth	Yes
88	Subramaniam	Mega	Yes
89	Surla	Stacy	Yes
90	Tausczik	Yla	Yes
91	Taylor	Craig	Yes
92	Truneh	Melekte	Yes
93	Vanderheiden	Gregg	Yes
94	Wang	Ping	Yes
95	Waters	Jeff	Yes
96	Weaver	Kathy	Yes
97	Weintrop	David	Yes
98	Williams-Pierce	Caro	Yes
99	Winter	Susan	Yes