Multiple Principle Investigator or Project Director Leadership Plan template.

To use this template, click on the fields below and begin typing. When you begin typing, the original, gray highlighted text will automatically delete, except for fields noted as EXAMPLE. For these fields, such as the Example of a Communication Plan below, you can right click on the text and then click on “Remove Content Control” to keep the original text and edit as necessary. You can also feel free to adopt some of the language presented or to simply view this as an example and write your own.

**Rationale**: The goals of this application will be most effectively and efficiently met with a multiple PI plan. ***Drs. XX and XX*** are recognized leaders in their fields and are excellent choices to ensure that the goals of the project are carried out in the most effective manner possible.

**Governance and Organization Structure:** ***Drs. XX and XX*** will share leadership equally for the Program Project and each will also assume responsibility for specific organizational functions. Specifically, ***Dr. XX*** will serve as the Contact PI.

***Dr. XX1 will do and/or oversee the following tasks.***

***Dr. XX2 will do and/or oversee the following tasks.***

Together, ***Drs. XX and XX*** will oversee the preparation of the annual progress reports and other communications with the funding organization.

PIs will work together to manage policy issues, in consultation with the Steering Committee, and to communicate with deans and other administrators to promote the success of the program.

**Communication Plan**: While the PIs interact frequently in informal ways (at seminars, in other joint activities, and as colleagues and friends), they will also institute formal monthly Skype meetings specific to this leadership plan. The PIs also plan to communicate frequently by e-mail, phone, and in person as issues arise that must be addressed promptly and also to review the success of initiatives and make programmatic adjustments as needed.

In addition, the Steering Committee, comprised of ***XXXX*** will meet at ***frequency***, or more frequently if necessary, to consider administrative and programmatic activities, as well as research progress and to advise the PD’s on major decisions.

**Conflict Resolution:** Conflicts will be resolved first through joint meetings between ***who will be part of the meeting***. If a satisfactory resolution cannot be reached, the PIs will meet with the Program Project Steering Committee and attempt to settle any dispute, claim, or controversy that arises. However, if this committee fails to resolve the disagreement within thirty business days, then such disagreement shall be referred for resolution to a designated senior executive of the parties who has the authority to settle the disagreement, but who is not directly involved in the disagreement.

**Process for Making Decisions on Scientific Direction**: Scientific decisions by ***Drs. XX and XX*** will be centered around the Steering Committee. ***Drs. XX and XX*** will review recommendations from the Steering Committee as well as all relevant data available to reach informed decisions.

**Distribution of Resources**: To the extent possible, the distribution of resources will be evenly divided between the two PI’s in line with the methods indicated in the application.

**Change in PI Location**: If either PI move to another institution, all possible attempts will be made to transfer the relevant portion of the grant to the new institution. If the new location is unable to accept or support the research project, then an alternative PI will be chosen to pursue that part of the project, if possible.