**Track II: ERIC-Established (ERIC E)** Application Template

# **GROUP NAME AND CONTACT INFORMATION**

**Provide the name of the group, the INFO faculty member who will be the point of contact (along with their email address), and information about social media (e.g., URL), if known.**

Click here to enter text.

# **GROUP PURPOSE/FOCUS**

**Please describe the purpose and/or focus of the group. What is the emerging or critical topic? What scholarly field or new research directions would be advanced? What goals will it pursue? Why is there a need to support INFO scholars in coordinating and communicating their research on this topic and to nurture a sense of community?**

Click here to enter text.

**How will the activities of the proposed group contribute to the College’s intellectual environment and reputation? Will it open up a new direction or area? Maintain an existing strength? Build on existing activities to enhance our reputation as a leader in the domain?**

Click here to enter text.

**GROUP STRUCTURE**

**Describe the key roles in the leadership and/or management of the ERIC-E. What will be the specific responsibilities of the Director be? What will be the composition of the Steering Committee and what will their leadership and/or management roles and specific responsibilities be? Will there be an individual responsible for each kind of activity? Will there be one or more working groups for collaborative projects? Who else will be is involved and what are their affiliations, roles and responsibilities?**

Click here to enter text.

**GROUP MEMBERSHIP**

**Provide a list of the group members, their a**ffil**iations, contact information, and role (e.g. Director, Assistant Director for Public Events and Outreach, Publication Club Manager, Working Group Team Member). Describe plans to grow the group while maintaining openness, ensuring access, and actively promoting participation by interested parties outside of the initial leadership and participants.**

Click here to enter text.

**GROUP PROCESSES**

**Describe the mechanisms for allocating funds to support the coordination and collaboration activities and for assessing progress and the effectiveness of the activities and structure.**

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# **GROUP MEETINGS**

**Describe the regular internal group meetings that are planned including their frequency, and purpose. For example: bi-annual planning meetings to highlight accomplishments and identify next steps, monthly Steering Committee meetings for progress reports and planning.**

Click here to enter text.

# **COLLABORATIVE ACTIVITIES PLANNED**

**Provide a description of the regular meetings and collaborative activities planned. For example: journal clubs or reading groups, paper development workshops, practice talks, work-in-progress presentations and discussions. For each, briefly describe the purpose or goal and identify the responsible group member (s) and their roles.**

Click here to enter text.

# **COLLABORATIVE PROJECTS TO BE UNDERTAKEN**

**Provide a description of the collaborative projects planned, their frequency, format, modality, expected number of participants, and desired outcomes or products. For example: journal conference paper, or book club or reading group, work-in-progress presentations and discussions, paper development workshops, practice talks, writing accountability groups, synthesizing scholarly literature, identifying research opportunities and building a research agenda, developing collaborative funding proposals, co-authoring research papers, researching potential funding sources. For each, identify the responsible group member(s), the participating group member(s), and their roles.**

Click here to enter text.

# **PUBLIC EVENTS PLANNED**

**Provide a description of the public events planned including their frequency, format, modality, expected number of attendees, and desired outcomes or products. For example: formal presentation of research, topical workshops and seminar, planning/research agenda-setting workshops, podcasts. For each, briefly describe the purpose or goal and identify the responsible group member (s) and their roles.**

Click here to enter text.

# **SOCIAL MEDIA USES PLANNED**

**Describe the group’s planned social media practices including platforms, frequency, and purpose of use. Identify the responsible group member(s).**

Click here to enter text.

# **PROPOSED BUDGET AND FUNDING SOURCES**

# **Describe the group’s planned expenses directly related to coordination and collaboration activities. Itemize these by the type of expense with a short justification for each and break them down by activity and by quarter (Jan – Mar; Apr – June; July – Sept; Oct – Dec). Indicate any other sources of funding being used to support them and potential future funding sources (if known). Funds may not support the costs of performing research, nor be used for a mini-grant awarding program.**

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**CLERICAL OR ADMINISTRATIVE ASSISTANCE**

**Describe what clerical or administrative activities a staff member could perform that would be helpful to the group in achieving its goals and how many hours a week these would involve. This could include tasks like updating the website, managing mailing lists, sending invitations to public events, and taking meeting minutes.**

Click here to enter text.