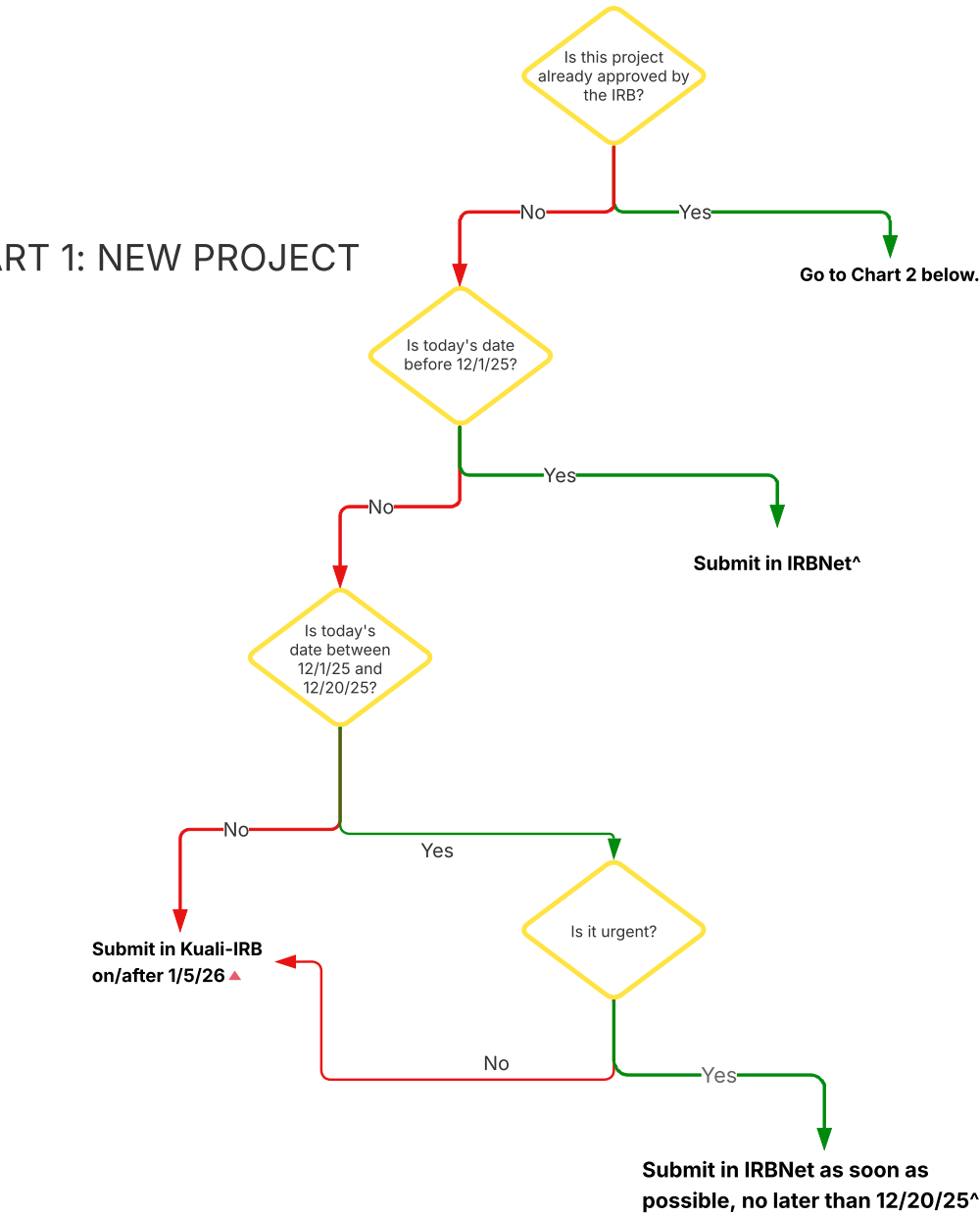


DECISION TREE FOR IRB SUBMISSIONS DURING TRANSITION TO KUALI-IRB

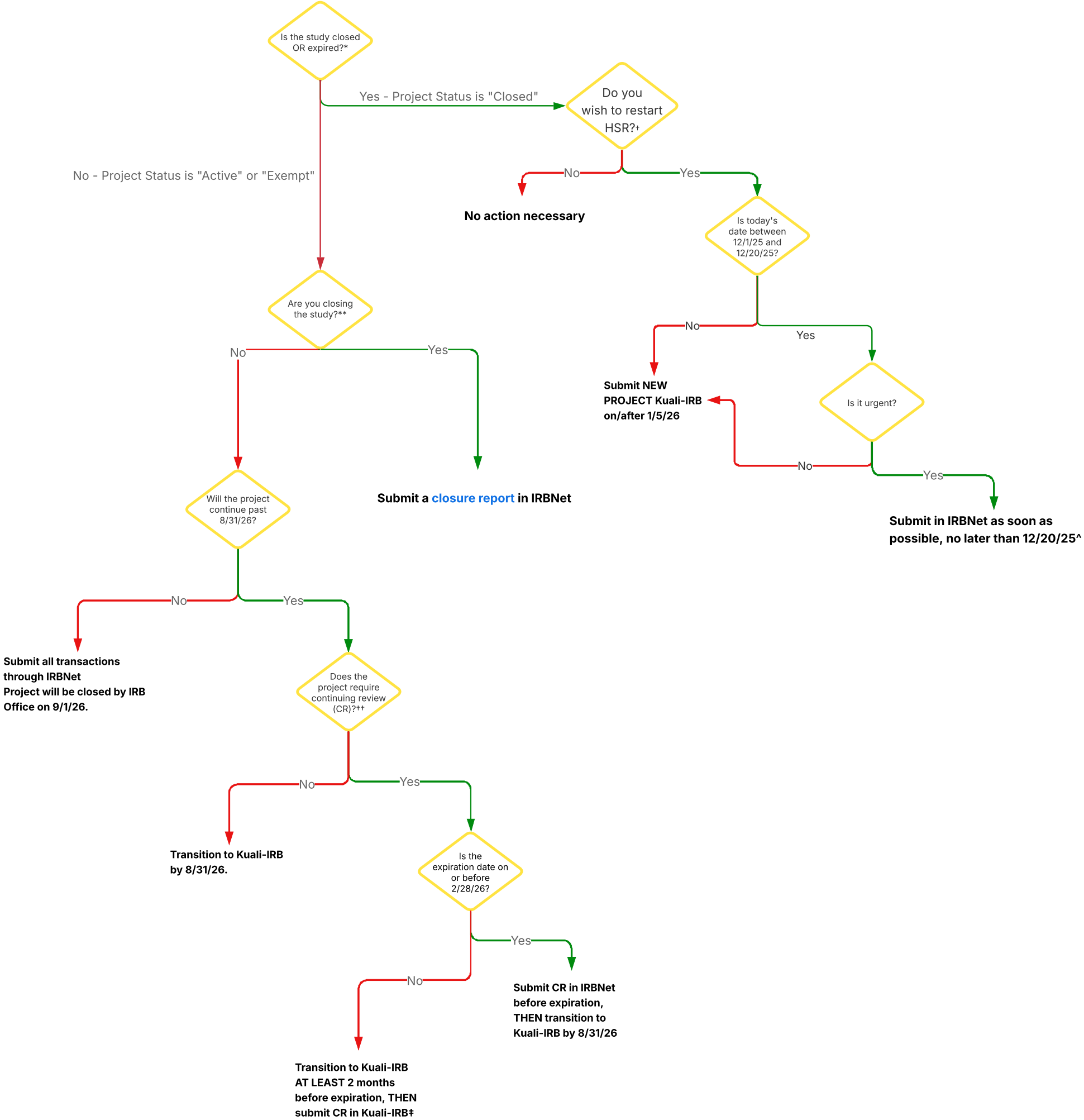
Fall 2025-Fall 2026
Use this decision tree to decide where to submit a new project or your next transaction for an active project. Repeat for as many projects as you have.

CHART 1: NEW PROJECT



NOTES
▲ New applications will not be reviewed between 12/21/25-1/4/26 (IRBNet blackout). New projects must be submitted in Kuali-IRB on 1/5/26.
^ This project will be approved in IRBNet if submitted before 12/20/25, however it will need to be transitioned to Kuali-IRB before 8/31/26 in order to continue past that date.

CHART 2: ALREADY APPROVED



NOTES
*To locate the project status in IRBNet, go to the project in IRBNet and click on the title of the project in blue. This should take you to the Project Overview page. In the table that says "Project Status as of [date]" you will find the current project status.
† This includes but is not limited to: recruiting new participants, contacting participants who are already enrolled for follow up, analyzing identifiable data (including a key linking participants' identities to pseudonyms/study IDs). If activities are limited to analysis of completely de-identified data, this would not constitute restarting HSR. Contact the IRB Office (irb@umd.edu) with questions.
**A project is eligible for closure if ALL of the following are true:
• Data collection is complete
• There is no more participant contact (including follow-up interviews, calls, surveys)
• The only research activity remaining is analysis of de-identified data
◦ Information is identifiable if participants can be identified directly or indirectly through identifiers linked to the participants. This includes any key linking participants to pseudonyms/study IDs.
^ This project will be approved in IRBNet if submitted before 12/20/25, however it will need to be transitioned to Kuali-IRB before 8/31/26 in order to continue past that date.
†† To determine if your project requires a continuing review, there will be an expiration date on the approval letter. If there is no expiration date, your project does not require continuing review. Instructions for locating the approval letter are available [here](#).
‡ In order to submit a CR in Kuali-IRB, the project MUST be transitioned to Kuali-IRB first.