Agenda

• Call to order
• Review and approval of minutes from September
• Review and approval of this agenda
• Dean’s Update [Keith]
• Special Guest: Senior Vice President for Academic Affairs and Provost Dr. Jennifer King Rice
• Consulting Policy “Roadshow” [Reka]
• Statement of Expectations for Doctoral Student Mentoring [Joel]
• Why Development Is Important [Keith, Nancy]
• INFO Challenge 2023 [Kathy]
• Nominations for Professional Track Representative to University Senate [Fabian]
• College Wide Events [Sarah]
Dean’s Update

Dean Marzullo
Dean’s Update

iSchool Assembly, December 2, 2022
New people

- Olu Akinola (10/9/2022): Facilities Project Management
- Gloria Guzman (9/11/2022): HR Specialist
- Emily Davidson (9/11/2022): Communications Coordinator
- Anthony Ross (9/22/2022): Academics Program Specialist
- Diana Bridgett (9/11/2022): Academic Advisor
Position Updates

- Bridget Faherty: Director of Sponsored Projects, Finance, & Administration
- Kibbi Henderson: Director of HR & DEI
Moving on

- Lucinda Botlero
- Oliver Masangcay
- Amy Vaillancourt
Faculty hiring update

- Paired hires with GVPT (asst)
  - Fiona Shen-Bayh has accepted (75% GVPT, 25% INFO)
  - One is in negotiations (75% INFO, 25% GVPT)
- Data visualization (open rank)
  - Applications are being accepted
- Accessibility (open rank)
  - Interviews are underway
Huge thanks to Dave Baugh, Salma Elsaid-Ali, Ursula Gorham, Doug Oard, Ron Padron, Joaquin Panambo, and Sarah Grun!
Thank you all who participated!

Our relationship with them is continuing.

We met with their team yesterday to further discuss the report and to hear guidance for next steps.

We have also just received a complete high-level description for developing a strategic plan.
Student update

Total Student Enrollment Fall 2016 - Fall 2022
Student update

Undergraduate Student Enrollment Fall 2016 - Fall 2022

Graduate Student Enrollment Fall 2016 - Fall 2022
Student update

Fall 2022 UG STEM Demographics
### Temporary relocation

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<tr>
<th>Name</th>
<th>Room Code</th>
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<th>Room Code</th>
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<tr>
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<td>Rogers</td>
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<tr>
<td>Taylor</td>
<td>AVW 4135</td>
<td>Ndumu</td>
<td>PTX 1109G</td>
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Approaching holidays

Collection for the INFO housekeepers each a holiday gift of cash to thank them for a wonderful job done in keeping our spaces clean.

If you would like to contribute, you can venmo @Cecilia-Penn-Diallo (the last 4 digits of the associated cell are 1354). Donations of any amount are appreciated.

Tuesday December 13 12-2 INFO Winter Celebration Luncheon for graduating students, friends and family

Friday December 16th 12-2pm Staff Appreciation Lunch
Thank you in various languages:

- Danke
- धन्यादान
- 謝謝
- サライ
- شكراً
- Teşekkür ederim
- 謝謝
- Merci
- Grazie
- Gracias
- Dank je
- ありがとう
- 感謝
- Merci
-  obrigado
- Мерси
- Grazie
- धन्यादान
Guest Speaker
Senior Vice President for Academic Affairs and Provost Dr. Jennifer King Rice
FEARLESSLY FORWARD:
In Pursuit of Excellence and Impact for the Public Good

Update on the UMD Strategic Plan
December 2022
FEARLESSLY FORWARD

WE REIMAGINE LEARNING

WE PARTNER TO ADVANCE THE COMMON GOOD

WE INVEST IN PEOPLE AND COMMUNITIES

WE TAKE ON HUMANITY’S GRAND CHALLENGES
Our Guiding Principles

- Excellence
- Diversity, Equity and Inclusion
- Impact
- Innovation
- Collaboration
- Service to Humanity
Launch: February 9, 2022

Teaching and Learning Grants
April 4, 2022

Grand Challenge Grants
April 21, 2022

Conversations with Staff Survey
June 16, 2022

4 Strategic Plan Committees
Charged: September 2022
We reimagine learning and teaching as inclusive, experiential, publicly engaged, creative, integrative, holistic, and empowering.
• Lead in the development of innovative and inclusive approaches for teaching and learning.

• Expand the use of high-impact experiential learning to ensure every undergraduate and graduate student has the opportunity to learn through public service and civic engagement.

• Create opportunities for multidisciplinary collaboration that fosters creative expression, discovery, and critical thinking.
We Reimagine Learning: Our Progress

- Arts for All
- New Honors College Programs
- General Education Diversity Requirements
- Teaching and Learning Grants: Experiential Learning
- Learning Environment Modernization Program
INFO
(7 projects) $312,192.00
Number of Projects by College

- BSOS: Multiple
- ARHU: Multiple
- CMNS: Multiple
- AGNR
- EDUC
- SPHL
- ENGR
- BMGT
- INFO
- JOUR
- PLCY
- ARCH
- UGST
Renovations and Tech Upgrades

- A new Hyflex “TERP Classroom” which will seamlessly integrate students’ virtual participation in the classroom
- 23 GPC upgrades
- Launch a plan to expand the number of informal learning spaces across campus
We take on humanity’s grand challenges

Our education, scholarship, and service are designed to accelerate solutions to humanity’s grand challenges—within our communities and around the globe.
GOALS:

• Invest in faculty, student, staff, alumni, and partner capacity to take on grand challenges through multidisciplinary and engaged research and curricular innovations.

• Leverage our location near the state and nation’s capitals to advance and support evidence-based policy that addresses grand challenges at community, state, national, and global levels.

• Amplify impactful research, scholarship, creative activities, teaching, and service work through communication, visibility, and translation.
We Take on Humanity’s Grand Challenges: Our Progress

• Climate Action Plan
• Quantum Investments
• Research Media Training Program
• Grand Challenge Grants
Grand Challenge Grants

- **Institutional Grants**
  - $500/year for 3 years
  - Into second round
  - 3 awards expected

- **Team Project Awards**
  - $250K/year for 3 years
  - Due Oct 10
  - ~10 awards expected

- **Single Investigator Awards**
  - $25K/year for 3 years
  - Due Oct 10
  - ~50 awards expected
Topics of Top Reviewed LOIs

- Climate Change
- Literacy and Equity
- Technology Accessibility
- Equitable and Sustainable Cities
- Pandemic Preparedness
- Democracy and Civic Engagement
- Water Use
- Environmental Justice
- Ethics and Human-Centered AI
- Scaling Innovation for Societal Impact
- Microbiome Science
Grand Challenge Grants

- **Institutional LOI finalists:** INFO is a partner on 3 of the 9:
  - Maryland Initiative for Literacy & Equity (MILE), PI: Donald Bolger (EDUC), Co-PIs: Elizabeth Bonsignore (INFO), et al.
  - Human-Centered AI Institute, PI: Hal Daumé III (CMNS), Co-PIs: Joel Chan, Hernisa Kacorri, Susannah Paletz, Katie Shilton (INFO), et al.

- **Team Proposals:** INFO faculty are leads on 3 (Katarina Fenlon, Vanessa Frias-Martinez, Kathy Weaver)

- **Individual Proposals:** INFO faculty submitted 2 (Diego Fregolent Mendes de Oliveira, Galina Reitz)
We invest in people, their well-being and advancement, and the conditions that support their ability to fully participate and thrive in our community, state, and world.
GOALS:

• Lead the nation in living a commitment to equity, diversity, and inclusion in all we do.

• Become a connected, coordinated, and effective community of care that supports the success and well-being of students, faculty, and staff.

• Align evaluations, rewards, and incentives with our goals and values.
Investing in People and Community

Faculty:
- FAMILE Program
- Provost Dialogues on Evaluation and Promotion
- APT COVID Policies

Students:
- 5 New Cultural Centers
- Investment in Mental Health Services
- Investment in Accessibility and Disability Services
- GA Minimum Stipends
- President’s Fellowship
- Student Crisis Fund

All:
- Salary and Wage increases ($15/hour, COLA, Merit)
- TerrapinSTRONG
- Elevate

Staff:
- Focus on Staff
- Family Care Benefits
- New HR Development and Engagement Position in DSA and ACAF
We partner to advance the common good

Our future is tied to and interconnected with our local, state, national, international, and USM partners. We build bridges that allow our research to have impact locally and globally, our education to prepare students for civic engagement and work, and our service to create solutions for a more equitable, sustainable, and resilient world.
<table>
<thead>
<tr>
<th>GOALS:</th>
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</thead>
<tbody>
<tr>
<td>• Expand our impact through strategic research partnerships with local, state, national, and global stakeholders.</td>
</tr>
<tr>
<td>• Catalyze innovation and entrepreneurship for inclusive economic development.</td>
</tr>
<tr>
<td>• Enhance the economy, educational outcomes, social justice, quality of life, and civic engagement of our neighbors and neighborhoods through relationship-building and ongoing commitment to partnerships.</td>
</tr>
</tbody>
</table>
We Partner to Advance the Public Good: Our Progress

- MPowering the State Professorships and Seed grants
- Discovery District
- Outreach to PGCPS and Baltimore City
- President’s Virtual High School Course Pilot: Calculus in PGCPS
- Innovation and Entrepreneurship Hub in Cole and Economic Development Ecosystem
Implementation Progress: Systems and Structure

Tracking and accountability systems
- Signature initiatives
- Metrics

Implementation structure
- New leadership position
- SP Committees
- Cabinet liaisons
Consulting Policy “Roadshow”
Mega
Certification for Authorized Organizational Representative

“By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).”
UMD Consulting Policy
Why Do We Need This Policy?

Within the past 3 years, UMD has been subjected to numerous federal investigations that have hinged on the federal government’s sudden interest in:

1. The proper disclosure of foreign agreements by UMD as a whole and by individual PIs submitting federal proposals; and
2. The proper disclosure of all sources of support in a PI's statement of current and pending support, especially consulting.

Policy recommended by outside counsel as a corrective action to resolve a federal investigation, and UMD required to have policy per USM policy.
Major Principles

- Consulting is an outside professional activity that:
  - is beyond the employee’s institutional responsibilities;
  - is professional & based on the discipline or area of expertise;
  - may be paid or unpaid; and
  - primarily benefits the employee and not the University.

- All Consulting activities MUST be pre-approved by the Unit Head/Supervisor.

- All Consulting requires an internal MOU signed by the employee, unit head, next level administrator, & provided to external entity.
Major Principles

- The Unit Head determines whether the activity is professional service based on:
  - whether it is a benefit to public institutions or the University and not just the individual (examples in IV.B.2); or
  - the individual was hired or asked by their unit head to perform the activity as part of their University responsibilities.

- Consulting activities must still be disclosed on OPA and as part of current and pending support documentation on federal proposals.
Major Principles

- Faculty may consult an equivalent of 1 day/week or a maximum of 52 days for 12-month faculty and 39 days for 9-month faculty.
- Staff on 12-month appointments may consult a maximum of 52 days during a fiscal year.
  - Staff may only consult outside of their regular University work hours or during periods of approved applicable leave.
Major Principles

● Prohibits “Banking” of Consulting days (to be used all at once at a later time) unless approved by Unit Head & next level administrator;

● Explains appropriate research-related Consulting roles/titles;
  ○ No fiduciary or management responsibility; and
  ○ No titles such as CEO or Vice President.
What’s New?

- All employees who plan to consult must sign the University’s Internal MOU, have it signed by their Unit Head/Supervisor and Next Level Administrator, and provide it to the external entity.

- The Policy outlines a process for post-approval review of non-research-related Consulting by a COC Review Board appointed by the Provost. Board formulates campus-wide guidance based on these reviews.
Current and Pending Project and Proposal Submissions: Offerors are required to provide information on all current and pending support for ongoing projects and proposals, including subsequent funding in the case of continuing contracts, grants, and other assistance agreements.

Accurate Current and Pending Support (CPS) reporting is necessary to properly evaluate a request for funding, including the opportunity to understand and ask more questions of the time & effort commitments of a PI or CO-PI(s).

CONSULTING ACTIVITIES ARE REQUIRED TO BE DISCLOSED ON THE CPS, therefore UMD is required to have a Consulting Policy to be in compliance with federal agencies’ terms and conditions.
Certification for Authorized Organizational Representative

An Authorized Organizational Representative (AOR) is the individual who is authorized to sign on behalf of the proposing organization. For UMD the AOR are individuals within the Office of Research Administration (ORA).

By signing and submitting an application for funding, the AOR certifies that all statements made within the application and its supporting materials are true and complete. This includes current and pending support pages.

Certifications include various warnings regarding the submission of false information and possible penalties, including:
Certification for Authorized Organizational Representative

“By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).”
**Next Steps**

- The Research Council will be charged by the Senate Executive Committee with reviewing and refining the interim policy;
- Charge elements will include review, consult, consider, and recommend elements, aimed at a thorough and careful process;
- The RC will engage stakeholders in the review process;
- There will be plenty of time and opportunity for engagement.
- The RC will actively solicit comment and input from the campus community;
Resources

- Questions about the Consulting Policy can be sent to: consulting@umd.edu;

- Resources including a links to the Consulting Policy, FAQs, and the Internal MOU template are available at: https://research.umd.edu/consulting-policy

- Questions about COI can be sent coi@umd.edu
Q & A

What questions do you have?
Outside Professional Activities vs. Consulting

Outside Professional Activities
- Includes Professional Service;
- Not time limited;
- Professional Activity;
- Beyond Institutional Responsibilities;
- Paid or Unpaid;
- Within discipline or area of expertise;

Consulting
- Limited to 1 day/week (52 days/12-month employees or 39 days for 9-month);
- Excludes:
  - Publications
  - Professional Service
  - Moonlighting
Statement of Expectations for Doctoral Student Mentoring

Joel
Draft Statement of Expectations for PhD Students Mentoring in the iSchool
Feedback Requested by 12/15

• Goals of statement: Facilitate **structured conversations** about a program’s shared mentoring expectations; Provide **transparency** for graduate students in terms of what they should expect from faculty advisors and mentors; Guide directors of graduate studies when to **intervene** when faculty fall short of meeting shared expectations.”

• Working draft attached and in email with the subject line above, along with link to the feedback form: [https://go.umd.edu/inst-doctoral-mentoring-feedback](https://go.umd.edu/inst-doctoral-mentoring-feedback)
Thank you!
Why Development Matters
Keith/Nancy
Development Team

- Nancy Murray, Assistant Dean, Chief Development Officer
- Katie Ambacher, Development Coordinator
Philanthropy at the iSchool

WHY??

- Scholarships: Access to higher education for traditionally underrepresented populations
- Physical space needs/renovations that can’t be supported through other funding mechanisms
- Programming needs/opportunities that need funding
- Shrinking budgets from the State
- Limited Growth from current revenue stream
What does philanthropy Fund

- Funds scholarship and fellowships; there is a growing need in our undergraduate population
- Funds innovative initiatives; projects outside the scope of our budget (Info Commons)
- Funds endowed faculty positions: helps with faculty recruitment and retention
Who are our donors?
### iSchool by the numbers

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<th>Category</th>
<th>Number</th>
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<tr>
<td>Alumni</td>
<td>8700</td>
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<tr>
<td>Alumni memberships</td>
<td>364 (current and lifetime)</td>
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<td>Donors FY22</td>
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<td>Alumni</td>
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<td>Employees</td>
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<td>Corporations</td>
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<td>Friends</td>
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<td>Parents</td>
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<td>School/Unit Designation</td>
<td>FY 2021</td>
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<td>Agriculture &amp; Natural Resources</td>
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<td>Architecture, Planning &amp; Preservation</td>
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<td>Public Policy</td>
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<td>School of Public Health</td>
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Principal gifts and Major gifts

Annual giving

Alumni relations
Lifecycle of a donor

Fundraising cycle:
- Identification
- Cultivation
- Recognition
- Qualification
- Solicitation
- Stewardship
The Process of Identification and Qualification

- Capacity
- Inclination
- Readiness
Why do people donate

- Alumni and parents of alumni and current students are **paying it forward** - giving current students the same experience they had in college. They have a **personal connection**.
- Alumni see how much harder it is to get a degree and want to help current students.
- Companies give to gain access to our great students and to increase their visibility across campus.
- Donors who give want to see a change and be part of something meaningful.
- Donors give because they trust our organization and are engaged.
- Donors give because they believe in our mission.
- Donors give because they understand their impact.
Building a culture of philanthropy

- A shared responsibility for development
- Integration and alignment with mission
- A focus on fundraising as engagement
- Strong donor relationships
- Cultivate relationships on behalf of and in support of the iSchool
How can faculty and staff help?

- Be passionate about your work to donors
- Help cultivate current student into engaged alumni
- Create opportunities for alumni to connect with current students
- Identify students that may have wealth
- Be active in building a culture of philanthropy
- Share leads with development team
- Partner with development for alumni engagement opportunities
Thank You
INFO Challenge 2023

Kathy
IC23
INFO Challenge 2023
IC23

https://www.youtube.com/watch?v=KDaVGm02GCQ

Volunteer to be a Mentor, Judge or provide a privacy/security project

IC23 Website
Mentor/Judge/Volunteer
Challenge Project Partner
Thank You!
Nominations for Professional Track Representative to the University Senate

Fabian
Nominations for Professional Track Representative to the University Senate
## Call for Nominations and Self-nominations

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<th>CURRENT PTK FACULTY</th>
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<td>Jason Aston</td>
<td>Heera Lee</td>
<td>Emily Dacquisto</td>
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<td>Susan Campbell</td>
<td>Alex Leitch</td>
<td>Christopher Dempwolf</td>
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<td>Vedat Diker</td>
<td>David Loshin</td>
<td>Andrew Fellows</td>
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<td>Pamela Duffy</td>
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<td>Ursula Gorham-Oscilowski</td>
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<td>Renee Hill</td>
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<td>J Bern Jordan</td>
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<td>Bill Kules *</td>
<td>Elizabeth Bonsignore</td>
<td>Susan Winter</td>
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<td>Katy Lawley</td>
<td>Carol Boston</td>
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Timeline

December 12, 2022
  • Call for nominations and self-nominations

January 17, 2023
  • Candidate notifications

January 23, 2023
  • Presentation of candidates

February 3, 2023
  • Assembly vote
Thank you!
College Wide Events

Sarah
Upcoming College Wide Events & What WE NEED FROM YOU
Winter Celebration- December 13th

• Register if you are attending
• Encourage graduating students to register and attend
• 12pm-2pm- Grandballroom in Stamp
• Lunch, Picture Opportunities, Short Program

• Each graduate who registers and attends will receive a small gift from the college
Maryland Day

• Saturday, April 29th
• HOLD this day! We want to make it bigger and better than ever
• 10am-4pm- Family friendly and community focused event

• Current Needs
  • Faculty and Staff to help coordinate the program
  • We are interested in featuring labs, RIGs, projects etc that are interactive and show off who we are and what we do. Let me know if you are interested in participating

• Last year’s successes- Coding games for kids, Little Free Library, Prize Wheel
Spring Commencement

• Monday, May 22\textsuperscript{nd} 4-6pm in Xfinity
  • Staff volunteers needed at 2pm
  • Faculty arrive by 3pm to line up for processional

• Questions from parents and students?
  • Direct them to Sarah at ischoolevents@umd.edu
  • Direct them to commencement.umd.edu
General Event Reminders

• Swag requests should be made at LEAST one month prior to your event

• Keep filling out the Event Request Form found on our internal event page: https://internal.ischool.umd.edu/events/
  • Link to form: go.umd.edu/ischooleventform

• Continue to provide feedback to Rachael and Sarah as we work on fine tuning the new event process at the College
Announcements

• Lunch: 11:30am to 1:00pm Hornbake Room 0300, iSchool Commons