iSchool Assembly

May 5th, 2023
• Call to order
• Review and approval of minutes from April
• Review and approval of this agenda
• Dean’s Update [Keith]
• Faculty/Staff Awards [Keith]
• CLOC Management Training Program [Dave, Addrienne]
• Nominating Committee [Katie S., Renee, Jeff]
• Commencement [Sarah]
• APIA Heritage Month [Sareil]
• Announcements
Dean’s Update

Dean Marzullo
Faculty/Staff Awards

Keith
CLOC Management Training Program

Dave, Addrienne
Excellence in supervision @ UMD

Supervisor training and development

Adrienne Hamcke Wicker, Ph.D.
May 5, 2023
FEARLESSLY FORWARD
IN PURSUIT OF EXCELLENCE AND IMPACT FOR THE PUBLIC GOOD

THE UNIVERSITY OF MARYLAND STRATEGIC PLAN
New and Expanded Supervisor Training

Professional development training for managers and supervisors on providing effective and inclusive supervision, cultivating positive work climates, and supporting professional growth of employees.
Excellent supervisors have knowledge, skills, and abilities in three primary areas.
Excellence in Supervision

People skills

Policies
Procedures
Processes

Domain expertise &
technical knowledge

Excellence in Supervision
People skills

- Creating and sustaining an inclusive workplace
- Growing and developing others
- Fostering healthy relationships
Policies
Procedures
Processes

- Understanding institutional context
- Supporting employees from entry through exit
- Facilitating excellent work
- Growing and developing your organization
Domain expertise & technical knowledge

- Succeeding in your division, college, or school
- Knowledge and skills relevant to your particular workplace and job
Excellence in Supervision

People skills

Policies
Procedures
Processes

Domain expertise & technical knowledge

Content designed and delivered centrally for campus-wide reach and consistency

Content designed and delivered locally
Excellence in supervision is achieved through continuous learning, development, and application.
Basic skills

Intermediate skills

Advanced skills

People skills

Policies, Procedures, Processes

Excellence in Supervision

Domain expertise & technical knowledge

focusing here first
Let's invest in our supervisors with microcredentials.
Microcredentials & Badges

"Microcredentials represent educational achievements that convey the learning or mastery of specific skills or competencies. A badge is a digital representation of the completion of a microcredential, in much the same way that a diploma is a physical representation of the completion of a degree program."

badging.umd.edu
Let's start with a pilot.
Timeline using ADDIE learning design model

- Analysis: April 2023
- Design: May-July 2023
- Development: Aug-Dec 2023
- Implementation: Jan-Apr 2024
- Evaluation: May-July 2024
- Campus Launch: late Sept. 2024
What's next?
What is excellence in supervision?

Brainstorm session

What do excellent supervisors know and do?
Join your iSchool colleagues for a virtual brainstorming session.

Pick one!
Wednesday, May 10 | 1-1:45pm | Register
Thursday, May 11 | 9-9:45am | Register

Have your smartphone + pen and paper handy.

Input from these sessions will inform the design and delivery of a campus-wide supervisor training program.
Nominating Committee

Katie S., Renee, Jeff
Commencement
Sarah
Spring 2023 Commencement Luncheon

- When - NEXT FRIDAY, May 12th 12pm
- Where - 0300 INFO Commons
- RSVP NOW: https://go.umd.edu/2023INFOluncheon
- RSVP IS REQUIRED. RSVP BY MAY 5th
- Lunch and talk with Dan Ennis
  - Faculty, staff and student leaders are invited to attend and celebrate with our keynote speaker.
Spring 2023 Commencement

• When: Monday, May 22\textsuperscript{nd} 4pm-6pm - Xfinity Center
  • Staff helper arrival 2:00pm
  • Faculty and graduate arrival 3pm
    • Robing room = Media Room near the entrance to Xfinity Floor
    • Faculty/Staff Parking will be available in Lot UU with parking pass that can be picked up from Sarah. You are also welcome to park where you normally park and walk. Driving on campus will be difficult. All parking is free on Commencement days. PLEASE PLAN ACCORDINGLY. TRAFFIC WILL BE HEAVY
  • Student Check-In 3pm in Pavilion Gym
Needs:

- **Staff**
  - Will be needed beginning at 2pm
  - Check-in students, help them get to Xfinity floor and appropriate seating area.
  - Place programs on chairs for faculty and students
  - Greet family and friends- assist in program distribution

- **Faculty**
  - Keith has reached out to some faculty for participation in Main Ceremony. This will become a rotating expectation for future years. Everyone else should plan to be part of the processional or platform party.
  - Everyone’s positive energy. This year is going to look different and we're on a VERY strict timeline to accommodate the University’s Main Ceremony.
What’s My Role?

• Platform Party- consists of Deans, PhD Advisors, Program Directors, Name Readers. Sit on the stage! Hood the PhD grads! Read some names! SMILE!
• Faculty- participate in processional and the pomp in your regalia (or rented regalia) 😊 Clap loud for the graduates!
• Staff- logistics: check-in students, provide directions, greet family and friends, make things run smooth. Cheer for the grads!

• THIS IS A TRUE TEAM EFFORT.
  • If you do not plan to attend Commencement, please let Sarah and Keith know as soon as possible.
Other Important Notes:

- We are NOT ticketing guests.
- Students who completed RSVP will receive all future logistics communications. They’ve received round 1. If they haven’t encourage them to check their email.
- Questions from students and parents? Direct them to ischoolevents@umd.edu.
- Questions?
APIDA Heritage Month

Sareil
Announcements

- Lunch: 11:30am to 1:00pm Hornbake Room 0300, iSchool Commons
- The APT meeting will begin at 1:00pm, Charles Carroll Room 2203K, Stamp Student Union
- The INFO Staff Meeting will begin at 1:00pm, Hornbake Room 0300, Commons Area